

PHILOMATH FIRE & RESCUE

October 7, 2019

Location: Philomath Fire & Rescue

Regular Session Board Meeting

3:00 pm

- I. CALL TO ORDER/ROLL CALL
- II. ACTION ITEMS
 - A. Approval of Minutes
 - B. Approval of Bills
- III. PUBLIC COMMENT
- IV. STAFF REPORTS
 1. President – Brand
 2. Fire Chief – Miller Report
 3. Board Secretary – Rodriguez
 - Revenue/Expense Report
 - Review of Check Register
 - RunTracker
- V. REPRESENTATIVE REPORTS
 1. Volunteer Association - Taylor
 2. IAFF Local 4925 – Saalsaa
- VI. OLD BUSINESS
 1. Office Administrator Job Description – 2nd Reading
 2. Captain Job Description – 2nd Reading
 3. Master Plan Supplemental Document
 4. Surplus Policy – 2nd Reading
 5. Annexation/Withdrawal Policy – 2nd Reading
 6. Appreciation Dinner – Invitees & RSVPs
- VII. NEW BUSINESS
 1. Review of Civil Service Commission Meeting
 2. Review Open House Event
 3. Board Best Practices Self-Assessment – online
 4. Engineer Job Description – Discontinue
 5. Lieutenant Job Description – 1st Reading
- VIII. ACTION ITEMS
- IX. NEXT MEETING – November 4, 2019
- X. ADJOURNMENT

A Fire Board member shall strive to:

Make decisions only after all available facts bearing on a question have been presented and discussed.

(Board Member Code of Conduct presented by Ken Jones at the 2014 Fire Service Conference)