

Philomath Fire & Rescue

Civil Service Commission
Regular Session
Tuesday, October 5th, 2021
Station 201
5:00 pm

- I. Roll Call
- II. Changes or Additions to Agenda
- III. Minutes – approval of July 13th, 2021 Minutes
- IV. Quarterly Payroll Report – 3rd Quarter 2021
- V. Personnel
- VI. Conflagrations
- VII. Future meeting dates – January 4, 2022, April 5, 2022, July 5, 2022
- VIII. Adjournment

Philomath Fire & Rescue

Civil Service Commission

Regular Session

Tuesday, July 13th, 2021

Station 201

5:00 pm

- I. Roll Call – The Civil Service Commission meeting was called to order at 17:00 by Chair Plant. Commissioners present were Tom Plant, Michael Sage and Van Hunsaker. Staff present were Fire Chief Tom Miller and Office Administrator (OA) Lillie Rodriguez
- II. Changes or Additions to Agenda – None.
- III. Minutes – approval of April 6th, 2021 Minutes – Hunsaker motioned to approve the minutes as presented. Sage seconded. Motion passed 3-0.
- IV. Quarterly Payroll Report – 2nd Quarter 2021 – OA Rodriguez presented the 2nd Quarter payroll report for 2021. She reviewed the various adjustments to wages related to anniversaries and incentives. OA Rodriguez noted that the wage report includes the COLA effective 07/01/2021. Commissioners discussed pay steps and incentives for the firefighter and lieutenant positions.
- V. Personnel – Chief Miller stated that he would like to create a firefighter hiring list. He noted that he believes there would be several volunteers who would be interested in being on this hiring list. Chief Miller also reported that he is working with Kings Valley to contract for services with their district and how that would impact Philomath Fire personnel.
- VI. Conflagrations – Chief Miller reviewed the personnel who are out on conflagrations throughout the state. The Commissioners and Staff discussed conflagration reimbursement and timing.
- VII. Future meeting dates – October 5, 2021, January 4, 2022, April 5, 2022
- VIII. Adjournment – Meeting adjourned at 17:19.

Handouts included in packet:

April 6th, 2021 minutes

2nd Quarter Payroll Report

Philomath Fire & Rescue

2021 - 3rd Quarter Payroll Report

Name	Hire Date	Position	Carryover		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
			Effective	Salary Rate	Effective	Salary Rate	Effective	New Salary Rate	Effective	New Salary Rate	Effective	New Salary Rate
									COLA 1.7% 07/01/2021			
Ferguson, Chancy	6/1/2019	Deputy Chief	7/1/2020	\$5,799			6/1/2021	\$5,973	7/1/2021	\$6,075		
Saalsaa, Rich	8/18/2015	F&LS Captain	8/18/2021	\$5,863					7/1/2021	\$6,138		
Moser, Scott	6/17/2015	Firefighter Lt.	7/1/2020	\$5,091					7/1/2021	\$5,330		
Haney, Victor	6/27/2016	Firefighter Lt.	4/1/2020	\$5,430	3/16/2021	Terminated						
Taylor, Lindsay	5/1/2020	Firefighter Lt.	7/23/2020	\$4,358			5/4/2021	\$4,488	7/1/2021	\$4,699		
Tegen, Trent	11/1/2020	Firefighter Lt.	11/1/2020	\$3,919	3/16/2021	\$4,190			7/1/2021	\$4,387		
Licon, Andrew	4/1/2021	Firefighter					4/1/2021	\$3,958	7/1/2021	\$4,393		
							5/7/2021	\$4,116				
							6/15/2021	\$4,195				
Rodriguez, Lillee	6/8/2015	Office Administrator	7/1/2020	\$4,214					7/1/2021	\$4,286		
Louden, Andy		COVID IMT			1/11/2021	\$33.57/hr	5/31/2021	Terminated	7/6/2021	\$33.57/hr		
Goold, Brent		COVID IMT					4/1/2021	\$25.52/hr	7/6/2021	\$25.52/hr		
							5/31/2021	Terminated				
Anderson, Paula		CONFLAG							7/6/2021	\$15.73/hr		
Harvey, Robbie		CONFLAG							7/6/2021	\$15.73/hr		
Schell, Levi		CONFLAG							7/6/2021	\$17.76/hr		
Smith, Aine		CONFLAG							7/6/2021	15.73/hr		
Biscoe, Rachel		CONFLAG							8/13/2021	\$15.73		

Approved: _____

Prepared for Civil Service Commission by:
Lillee Rodriguez
28-Sep-21