

Philomath Fire & Rescue

Civil Service Commission

Regular Session

Tuesday, July 2, 2019

- I. **Roll Call** – The Civil Service Commission meeting was called to order at 17:03 by Commissioner Tom Plant. Commissioners present were Tom Plant and Michael Sage. Staff present were Administrative Assistant Lilee Rodriguez and Deputy Chief Chancy Ferguson.
- II. **Changes or Additions to Agenda** – No changes to the agenda.
- III. **Approval of Minutes** – Sage motioned to approve minutes of the April 2, 2019 meeting as presented. Plant seconded. Motion passed 2-0.
- IV. **Quarterly Payroll Report – 2nd Quarter Report 2019** – AA Rodriguez presented the payroll report and reviewed the separations of part-time firefighters Licon, Bowman, and Cummins. She also noted that Haney and Moser recently received their annual reviews.
- V. **Personnel** – AA Rodriguez stated that Deputy Chief Ferguson started at the beginning of June. She also stated that Firefighter Coerper transitioned from a part-time position to a full-time position. She and the Commissioners discussed why there is so much turnover at this time of year and the value of the firefighter hiring pool. Deputy Chief Ferguson introduced himself, giving a quick history and biography, to the Commissioners
- VI. **Future meeting dates** – October 1, 2019, January 7, 2020, April 7, 2020
- VII. **Adjournment** – Meeting adjourned at 17:14.

Handouts included in meeting:

2nd Quarter Payroll Report

April 2, 2019 Minutes