

Philomath Fire & Rescue

Civil Service Commission

Regular Session

Tuesday, July 2, 2019

Station 201

5:00 pm

- I. Roll Call
- II. Changes or Additions to Agenda
- III. Minutes – approval of April 2, 2019 meeting minutes
- IV. Quarterly Payroll Report – 2nd Quarter Report 2019
- V. Personnel
- VI. Future meeting dates – October 1, 2019, January 7, 2020, April 7, 2020
- VII. Adjournment

Philomath Fire & Rescue

Civil Service Commission

Regular Session

Tuesday, April 2, 2019

- I. **Roll Call** – Civil Service Commission meeting called to order at 15:21 by Commissioner Michael Sage. Commissioners present were Michael Sage and Van Hunsaker. Staff presenter were Fire Chief Tom Miller and Administrative Assistant (AA) Lillee Rodriguez.
- II. **Changes or Additions to Agenda** – No changes to agenda.
- III. **Approval of Minutes** – Hunsaker motioned to approve minutes of the January 8, 2019 meeting minutes as presented. Sage seconded. Motion passed 2-0.
- IV. **Quarterly Payroll Report** – AA Rodriguez presented the 1st Quarter 2019 payroll report, reviewed carryover wages, and noted hiring and termination dates. Chief Miller stated how helpful it has been to have the part-timers on staff.
- V. **Personnel** – Chief Miller and the Commissioners discussed the role of responders versus non-responders and a change to Captain Saalsaa's contract.
- VI. **Candidate Hiring** - Chief Miller reviewed Deputy Chief Lilja's retirement at the end of January and the process for filling that position. In this shortage of personnel, Chief Miller stated that the District has hired on additional personnel to fill the gap, part-timers and project-specific personnel.
- VII. **Future meeting dates** – July 2, 2019, October 1, 2019, January 7, 2020
- VIII. **Adjournment** – Meeting adjourned at 15:36.

Handouts included in meeting:

1st Quarter Payroll Report

January 8, 2019 Minutes

Philomath Fire & Rescue

2019 - 2nd Quarter Payroll Report

Name	Hire Date	Position	Carryover		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
			Effective	Salary Rate	Effective	Salary Rate	Effective	New Salary Rate	Effective	New Salary Rate	Effective	New Salary Rate
									7/1/2019	CBA & COLA		
Lilja, Doug	2/6/1998	Deputy Chief	7/1/2018	\$5,847	1/31/2019	Terminated						
Ferguson, Chancy	6/1/2019	Deputy Chief					6/1/2019	\$5,477				
Saalsaa, Rich	8/18/2015	F&LS Captain	8/18/2018	\$4,639	2/1/2019	\$3,787						
					New Contract							
Moser, Scott	6/17/2015	Firefighter Lt.	7/1/2018	\$4,315			6/17/2019	\$4,442				
Crocker, Bryan	1/30/2016	Firefighter Lt.	7/1/2018	\$3,878	1/30/2019	\$3,995						
Haney, Victor	6/27/2016	Firefighter Lt.	7/1/2017	\$4,033			6/27/2019	\$4,075				
Coerper, Christian	6/8/2019	Firefighter					6/8/2019	\$3,587				
Rodriguez, Lillie	6/8/2015	Admin Assistant	7/1/2017	\$21.85								
Crocker, Kyler	4/15/2018	Part-Time Pool	4/15/2018	\$15	3/31/2019	Terminated						
Licon, Andrew	5/25/2018	Part-Time Pool	5/25/2018	\$15			6/30/2019	Terminated				
Bowman, Michael	2/5/2018	Part-Time Pool	2/5/2018	\$15								
Coerper, Christian	2/8/2019	Part-Time Pool			2/8/2019	\$15/hr	6/7/2019	Terminated				
Cummins, Daniel	2/8/2019	Part-Time Pool			2/8/2019	\$15/hr						
Dunworth, John	2/8/2019	Part-Time Pool			2/8/2019	\$15/hr						
Hoey, Rymer	2/8/2019	Part-Time Pool			2/8/2019	\$15/hr						

Approved: _____

Prepared for Civil Service Commission by:
Lillie Rodriguez 25-Jun-19