

Philomath Fire & Rescue

Civil Service Commission

Regular Session

Tuesday, July 13th, 2021

Station 201

5:00 pm

- I. Roll Call
- II. Changes or Additions to Agenda
- III. Minutes – approval of April 6th, 2021 Minutes
- IV. Quarterly Payroll Report – 2nd Quarter 2021
- V. Personnel
- VI. Conflagrations
- VII. Future meeting dates – October 5, 2021, January 4, 2022, April 5, 2022
- VIII. Adjournment

Philomath Fire & Rescue

Civil Service Commission

Regular Session

Tuesday, April 6th, 2021

Station 201

5:00 pm

- I. Roll Call – The Civil Service Commission meeting was called to order at 17:03 by Chair Plant. Commissioners present were Chair Tom Plant and Van Hunsaker. Staff present were Office Administrator (OA) Lillee Rodriguez and Deputy Chief (DC) Chancy Ferguson.
- II. Changes or Additions to Agenda – None.
- III. Minutes – approval of January 5th, 2021 Minutes – Hunsaker motioned to approve minutes from the January 5th, 2021 meeting. Plant Seconded. Motion passed 2-0.
- IV. Quarterly Payroll Report – 1st Quarter 2021 – OA Rodriguez presented the 1st Quarter payroll report for 2021. She reviewed the effective dates of the personnel wages.
- V. Personnel – OA Rodriguez reported that Captain Haney had departed, AIC Tegen moved into the A Shift position, and Licon was hired from the hiring list for the Daytime Firefighter position effective April 1st. DC Ferguson noted that there will be a need to develop a new hiring list. He added that he and Chief Miller discussed going through that process in the Fall/Winter of 2021. OA Rodriguez also noted the personnel who have been hired on for COVID deployment. The commissioners commented how quickly DC Ferguson's first two years have gone by. Commissioners and staff talked about interest in the Resident Volunteer program, firefighter hiring throughout the state, and volunteer participation.
- VI. Future meeting dates – July 6, 2021, October 5, 2021, January 4, 2022
- VII. Adjournment – Meeting adjourned at 17:24.

Handouts included in packet:

January 5th, 2021 minutes

1st Quarter Payroll Report

Philomath Fire & Rescue

2021 - 2nd Quarter Payroll Report

Name	Hire Date	Position	Carryover		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
			Effective	Salary Rate	Effective	Salary Rate	Effective	New Salary Rate	Effective	New Salary Rate	Effective	New Salary Rate
									COLA 1.7% 07/01/2021			
Ferguson, Chancy	6/1/2019	Deputy Chief	7/1/2020	\$5,799			6/1/2021	\$5,973	7/1/2021	\$6,075		
Saalsaa, Rich	8/18/2015	F&LS Captain	8/18/2021	\$5,863					7/1/2021	\$6,138		
Moser, Scott	6/17/2015	Firefighter Lt.	7/1/2020	\$5,091					7/1/2021	\$5,330		
Haney, Victor	6/27/2016	Firefighter Lt.	4/1/2020	\$5,430	3/16/2021	Terminated						
Taylor, Lindsay	5/1/2020	Firefighter Lt.	7/23/2020	\$4,358			5/4/2021	\$4,488	7/1/2021	\$4,699		
Tegen, Trent	11/1/2020	Firefighter Lt.	11/1/2020	\$3,919	3/16/2021	\$4,190			7/1/2021	\$4,387		
Licon, Andrew	4/1/2021	Firefighter					4/1/2021	\$3,958	7/1/2021	\$4,393		
							5/7/2021	\$4,116				
							6/15/2021	\$4,195				
Rodriguez, Lilee	6/8/2015	Office Administrator	7/1/2020	\$4,214					7/1/2021	\$4,286		
Louden, Andy		COVID IMT			1/11/2021	\$33.57/hr	5/31/2021	Terminated				
Goold, Brent		COVID IMT					4/1/2021	\$25.52/hr				
							5/31/2021	Terminated				

Approved: _____

Prepared for Civil Service Commission by:
Lilee Rodriguez 8-Jul-21