

# PHILOMATH FIRE & RESCUE

May 3, 2021

Location: Philomath Fire & Rescue

2:00 PM

## Regular Session Board Meeting

- I. CALL TO ORDER/ROLL CALL
- II. ACTION ITEMS
  - A. Approval of Minutes
  - B. Approval of Bills
- III. PUBLIC COMMENT
- IV. STAFF REPORTS
  1. Board Report
  2. Fire Chief – Miller Report
  3. Board Secretary – Rodriguez
    - Revenue/Expense Report
    - Review of Check Register
    - Chief Vacation Hours
- V. REPRESENTATIVE REPORTS
  1. Volunteer Association - Louden
  2. IAFF Local 4925 – Saalsaa
- VI. OLD BUSINESS
  1. Appreciation Dinner
  2. Video Surveillance Policy – 2<sup>nd</sup> Reading
- VII. NEW BUSINESS
  1. Personnel Policies – Physical Examinations, Physical Fitness Period, Residency Requirement, Cost Consciousness, Driving Record, Use of District Vehicles
  2. Countywide AED Purchase
  3. Budget Committee Meeting – May 13<sup>th</sup> @ 6 pm
- VIII. ACTION ITEMS
- IX. NEXT MEETING – June 3, 2021
- X. ADJOURNMENT

A Fire Board member shall strive to:

Respect opinions of others and graciously accept the principle of “majority rules” in Board meetings.  
(Board Member Code of Conduct presented by Ken Jones at the 2014 Fire Service Conference)

# PHILOMATH FIRE & RESCUE

April 12, 2021

2:00 PM

## Regular Session Board Meeting

- I. CALL TO ORDER/ROLL CALL – The Philomath Fire & Rescue Board of Directors meeting called to order by President Brier at 14:00. Board members present were President Joe Brier, Treasurer Rick Brand, Ruth Jacobs, Vice President Robyn Jones, and Daphne Phillips. Staff present were Fire Chief Tom Miller and Office Administrator (OA) Lilee Rodriguez.  
Guests: DC Chancy Ferguson, Doug Edmonds, Union President Rich Saalsaa, Trent Tegen, Ken Corbin.
- II. ACTION ITEMS
  - A. Approval of Minutes - Jacobs motioned to approve minutes as presented. President Brier noticed a mis-titling in section 6. 4. and suggested correction. **Jacobs motioned to approve minutes with this one correction. Vice President Jones seconded. Motion passed 4-0.**
  - B. Approval of Bills – OA Rodriguez noted uncommon expenses including annual service of hydraulic equipment and contribution to the Length of Service Awards Program. **Jacobs motioned to approve payment of the bills in the amount of \$29,079.19. Vice President Jones seconded. Motion passed 4-0.**
- III. PUBLIC COMMENT – None.
- IV. STAFF REPORTS
  1. Board Report – President Brier stated that he had no report to give.
  2. Fire Chief – Chief Miller’s report was included in the Board packet. Chief Miller reviewed his goals for the District. He noted that many items on this list of goals came directly from the Master Plan document. District Goals included in Board packet.
  3. Board Secretary –
    - Revenue/Expense Report – OA Rodriguez reviewed the Revenue/Expense Reports. She added that additional funds have been received from the State for conflagration deployment in the amount of \$99,000. She also noted that the District recently submitted for additional deployment reimbursement related to COVID-19 vaccine administration. OA Rodriguez stated the current Vehicle Reserve Fund balance.
    - Review of Check Register – OA Rodriguez reviewed the deposits to the Citizens Bank account including recent conflagration reimbursement, insurance credits, and First Aid/CPR and EMR class payments.
    - Chief Vacation Hours – Included in the Board Packet.
- V. REPRESENTATIVE REPORTS
  1. Volunteer Association – Volunteer President Loudon not present.
  2. IAFF Local 4925 – Union President Saalsaa stated that he has moved back into the President role after the departure of Captain Haney. Captain Saalsaa stated that the Union will likely go out to bid to get comparables prior to CBA negotiations in early 2022.
- VI. OLD BUSINESS
  1. Chief Anniversary – Treasurer Brand discussed the evaluation process for Chief Miller.
  2. Resident Volunteer Policy – 1<sup>st</sup> Reading – President Brier corrected that the reading of this policy is a 2<sup>nd</sup> reading. **Vice President Jones motioned to accept policy as presented. Treasurer Brand seconded. Motion passed 5-0.**

3. Appreciation Dinner – Phillips stated that she has started gathering information for planning for the July 31<sup>st</sup> Appreciation Dinner. She stated she will compare this year’s expenses to prior years. Chief Miller stated that Vinwood may be interested in providing alcoholic beverages for the event.
4. Video Surveillance Policy – 1<sup>st</sup> Reading – OA Rodriguez read the changes suggested to the policy. Jacobs recommended moving this policy to a 2<sup>nd</sup> reading with minor typographical changes.

VII. NEW BUSINESS

1. Personnel Policies – Code of Ethics, Personal Appearance, Uniforms/Personal Protective Equipment – Treasurer Brand suggested including some statement related to cleanliness of uniforms. Jacobs recommended moving all three sections to a 2<sup>nd</sup> reading.
2. Civil Service Commission Meeting Minutes – Minutes of the April 6, 2021 Civil Service Commission minutes were included in the Board packet.

VIII. ACTION ITEMS

- Jacobs stated that she reviewed the emailed information from SDAO regarding federal funding. The Board and Staff talked about COVID related expenses incurred and reimbursements received.
- OA Rodriguez presented information about the SDAO Best Practices program.
- Board members were reminded of the upcoming Budget Meeting on May 13<sup>th</sup> at 6 pm.

IX. NEXT MEETING – May 3, 2021 @ 2 pm

X. ADJOURNMENT – Meeting adjourned at 14:56.

# Philomath Fire and Rescue

## Transaction by Account

April 2021

Type	Date	Name	Memo	Amount
<b>Ordinary Income/Expense</b>				
<b>Expense</b>				
<b>6000 · Materials and Services</b>				
<b>6216 · Supplies - FA/CPR Education</b>				
Bill	04/02/2021	OSCU 402518-73	FA/CPR Card	5.00
Bill	04/20/2021	OSCU 402518-73	AED training supplies	150.00
Bill	04/20/2021	OSCU 402518-73	4 FA/CPR cards	80.00
Total 6216 · Supplies - FA/CPR Education				235.00
<b>6091 · Tuition Reimbursement</b>				
Bill	04/02/2021	Brandon Dowell	Winter 2021 Tuition Reimbursement	2,582.00
Bill	04/02/2021	Nicholas Wooldridge	Winter 2021 Tuition reimbursement	1,814.00
Bill	04/02/2021	Olivia Friedel	Winter 2021 tuition reimbursement	2,600.00
Bill	04/02/2021	Cassidy Worthington-Lundgren	EMT Class	866.67
Bill	04/02/2021	Cassidy Worthington-Lundgren	Winter 2021 Tuition reimbursement	1,733.33
Total 6091 · Tuition Reimbursement				9,596.00
<b>6001 · Contracted Professional Service</b>				
Bill	04/02/2021	Kamind IT, Inc.	April Microsoft 365 support	195.84
Bill	04/02/2021	Kamind IT, Inc.	March Microsoft 365 support	195.84
Bill	04/02/2021	Kamind IT, Inc.	Feb Microsoft 365 support	195.84
Bill	04/02/2021	Good Earth Pest Company	201 - pest control	68.00
Bill	04/12/2021	Security Alarm Corp	201 - Security & Video Services	1,032.56
Total 6001 · Contracted Professional Service				1,688.08
<b>6010 · Office Supplies</b>				
Bill	04/02/2021	OSCU 402518-72	budget binders	37.60
Total 6010 · Office Supplies				37.60
<b>6011 · Postage/Shipping</b>				
Bill	04/20/2021	OSCU 402518-72	Stamps	36.40
Total 6011 · Postage/Shipping				36.40
<b>6020 · Insurance and Bond</b>				
Bill	04/12/2021	Special Districts Insurance Servi...	Insurance reimbursement for experienc...	617.06
Total 6020 · Insurance and Bond				617.06
<b>6030 · Dues and Fees</b>				
Check	04/10/2021	AsiFlex	FSA fee	15.00
Deposit	04/14/2021		Square Fees	5.35
Bill	04/20/2021	OSCU 402518-73	Adobe annual subscription	407.76
Bill	04/27/2021	OSCU 402518-73	Annual Subscription - Zoom	149.90
Total 6030 · Dues and Fees				578.01
<b>6050 · Utilities</b>				
Bill	04/02/2021	City of Philomath	Fire Line - Water	15.00
Bill	04/02/2021	City of Philomath	201 - Water	366.45
Bill	04/02/2021	Consumers Power Inc.	203 - Power	278.52
Bill	04/02/2021	Consumers Power Inc.	Bellfountain Power	65.97
Bill	04/02/2021	Pacific Power	201 - Power	753.52
Bill	04/02/2021	Culligan	201 - bottled water	122.15
Bill	04/12/2021	Republic Services	201 - Garbage	232.18
Bill	04/12/2021	Republic Services	203 - garbage	16.61
Bill	04/20/2021	Consumers Power Inc.	Daisy Dr - Power	31.18
Bill	04/20/2021	Consumers Power Inc.	Priest Rd - Power	63.76
Bill	04/20/2021	Consumers Power Inc.	202 Power	167.48
Bill	04/20/2021	NW Natural	201 - Natural Gas	290.45
Total 6050 · Utilities				2,403.27

## Philomath Fire and Rescue Transaction by Account April 2021

Type	Date	Name	Memo	Amount
<b>6060 · Telephone, Pagers, Internet</b>				
Bill	04/02/2021	Pioneer Telephone Cooperative	Station 202 - Phones & Internet	244.92
Bill	04/02/2021	Alyrica	201 - Phones & internet	532.86
Check	04/04/2021	AT&T Mobility	ESO Tablets	40.08
Check	04/06/2021	Comcast	201 - Cable	13.15
Bill	04/20/2021	Century Link	203 - Phones & internet	120.97
Check	04/21/2021	Verizon	Tablets & LT phone	248.91
Total 6060 · Telephone, Pagers, Internet				1,200.89
<b>6070 · Travel</b>				
Bill	04/02/2021	OSCU 402518-70	Breakfast during meeting	37.71
Bill	04/12/2021	OSCU 402518-72	Station lunch supplies	16.75
Bill	04/20/2021	Figaros Pizza	Lunch during Volunteer Interviews	72.75
Total 6070 · Travel				127.21
<b>6090 · Education/Training</b>				
Bill	04/02/2021	Department of Public Safety Sta...	Background Check - Harvey	40.00
Bill	04/02/2021	OSCU 402518-73	EMT recert - Saalsaa	55.00
Bill	04/12/2021	OSCU 402518-73	EMS Recert - Kearl	55.00
Bill	04/12/2021	OSCU 402518-73	EMS certification - Eddy, C	63.00
Bill	04/12/2021	OSCU 402518-73	EMS certification - O'Neil	55.00
Bill	04/12/2021	Department of Public Safety Sta...	Background Check - Eddy	40.00
Bill	04/12/2021	Department of Public Safety Sta...	Background Check - Eddy	40.00
Bill	04/12/2021	Department of Public Safety Sta...	Background Check - Vallancey	40.00
Bill	04/12/2021	OSCU 402518-70	EMS Cert - Miller	55.00
Bill	04/20/2021	OSCU 402518-72	Training food - extrication drill	233.81
Bill	04/20/2021	OSCU 402518-70	Riciprocating saw blades - extrication tr...	37.95
Bill	04/20/2021	MPTV, Inc.	Reciprocating saw blades - extrication ...	23.98
Bill	04/27/2021	Department of Public Safety Sta...	Fingerprints - Bernards	40.00
Total 6090 · Education/Training				778.74
<b>6100 · Equipment Maintenance Agreement</b>				
Bill	04/02/2021	CTX	Xerox copies	75.72
Bill	04/12/2021	CTX	Kyocera copies	61.51
Total 6100 · Equipment Maintenance Agreement				137.23
<b>6130 · Gas &amp; Oil</b>				
Bill	04/12/2021	Carson Oil	Fuel	428.03
Bill	04/27/2021	Carson Oil	Fuel	464.23
Total 6130 · Gas & Oil				892.26
<b>6160 · Equipment Maintenance</b>				
Bill	04/02/2021	Northwest Mechanical	Turnout washer repair	157.50
Total 6160 · Equipment Maintenance				157.50
<b>6161 · Vehicle Maintenance</b>				
Bill	04/02/2021	OSCU 402518-70	AC port plug	23.56
Bill	04/12/2021	TWGW, Inc. dba Philomath Napa	224 oil	20.58
Bill	04/12/2021	TWGW, Inc. dba Philomath Napa	293 - oil	16.99
Bill	04/12/2021	TWGW, Inc. dba Philomath Napa	293 - headlight repair	10.35
Bill	04/12/2021	OSCU 402518-70	290 & 294 windshield wipers	53.38
Bill	04/20/2021	Willamette Hose & Fittings	261 - primer repair	1.50
Bill	04/20/2021	Willamette Hose & Fittings	261 - primer repair	35.05
Bill	04/20/2021	Willamette Hose & Fittings	261 - primer repair	1.96
Bill	04/27/2021	Benton County Public Works	263 - repair	1,196.52
Total 6161 · Vehicle Maintenance				1,359.89
<b>6170 · Building Maint and Improvements</b>				
Bill	04/20/2021	MPTV, Inc.	202 - fly trap	13.47
Bill	04/27/2021	American Rooter	201 - Residence Kitchen Line Repair	135.00
Total 6170 · Building Maint and Improvements				148.47

## Philomath Fire and Rescue Transaction by Account April 2021

Type	Date	Name	Memo	Amount
<b>6180 · Grounds Maintenance</b>				
Bill	04/02/2021	Spaeth Lumber Co., Inc	Grounds cleanup project and 201 sign ...	82.75
Bill	04/02/2021	MPTV, Inc.	sprinkler head repair	12.80
Bill	04/02/2021	The Bark Place	201 - Cinder rock	60.00
Bill	04/02/2021	The Bark Place	201 - bark mulch	435.00
Bill	04/02/2021	The Bark Place	201 - cinder rock	35.00
Bill	04/12/2021	MPTV, Inc.	grounds maintenance - weed killer and ...	65.98
Bill	04/20/2021	OSCU 402518-71	grounts materials - stain, edger	111.26
Total 6180 · Grounds Maintenance				802.79
<b>6200 · Supplies - Department</b>				
Bill	04/02/2021	Walter E. Nelson Co.	cleaners & mop heads	85.55
Bill	04/02/2021	OSCU 402518-70	Cleaning supplies	21.99
Bill	04/02/2021	OSCU 402518-72	command foldable clipboard	20.99
Bill	04/02/2021	OSCU 402518-72	Personnel photos	6.85
Bill	04/12/2021	Walter E. Nelson Co.	garbage bags, tp, cleaner, paper towels	145.47
Bill	04/12/2021	MPTV, Inc.	drain cleaner	5.49
Bill	04/12/2021	MPTV, Inc.	drain cleaner	5.49
Bill	04/12/2021	OSCU 402518-72	201 - office candy	45.97
Bill	04/12/2021	OSCU 402518-70	201 - flags	56.66
Bill	04/20/2021	OSCU 402518-72	203 - cork board	65.32
Bill	04/20/2021	Petty Cash	District bottled water	13.98
Bill	04/20/2021	MPTV, Inc.	bathroom air fresheners	7.47
Bill	04/27/2021	Allan's Coffee & Tea	201 - Coffee	203.40
Total 6200 · Supplies - Department				684.63
<b>6210 · Supplies - Medical</b>				
Bill	04/02/2021	Life Assist, Inc.	Test strips, extrication collars, ekg pap...	277.17
Bill	04/02/2021	OSCU 402518-73	Medicine cabinet	109.65
Bill	04/12/2021	Medline Industries, Inc.	gloves, gauze, tourniquet	170.46
Bill	04/14/2021	Industrial Welding Supply, Inc	Oxygen	15.70
Bill	04/20/2021	Life Assist, Inc.	Ondansetron, extension set, electrodes...	439.12
Bill	04/27/2021	Life Assist, Inc.	Suction unit battery, NRB mask, canul...	181.92
Bill	04/27/2021	OSCU 402518-73	AED Supplies	297.00
Total 6210 · Supplies - Medical				1,491.02
<b>6215 · Supplies - Prevention</b>				
Bill	04/20/2021	Benton County	Address post materials	45.12
Total 6215 · Supplies - Prevention				45.12
<b>6240 · Supplies - Consumables</b>				
Bill	04/02/2021	MPTV, Inc.	station boot care kit	18.99
Bill	04/12/2021	OSCU 402518-72	dish soap	14.56
Bill	04/12/2021	OSCU 402518-72	AAA batteries	13.80
Bill	04/27/2021	MPTV, Inc.	Fasteners	5.42
Bill	04/27/2021	OSCU 402518-72	light sensor repair	5.99
Total 6240 · Supplies - Consumables				58.76
<b>6250 · Uniforms</b>				
Bill	04/20/2021	SeaWestern	boots, gloves, trousers	550.45
Bill	04/20/2021	OSCU 402518-70	Uniform shirts	146.92
Bill	04/20/2021	OSCU 402518-70	Uniform shirts	52.93
Bill	04/20/2021	Northwest Safety Clean	Turnout cleaning & repair	674.50
Bill	04/20/2021	Northwest Safety Clean	Turnout cleaning & repair	900.70
Bill	04/20/2021	Northwest Safety Clean	Turnout cleaning & repair	1,240.75
Bill	04/27/2021	Timber Supply Co.	Station Boots - Worthington	250.00
Bill	04/27/2021	OSCU 402518-70	Work Gloves	534.10
Bill	04/27/2021	SeaWestern	Trousers	115.15
Bill	04/27/2021	SeaWestern	Belt	32.70
Total 6250 · Uniforms				4,498.20

**Philomath Fire and Rescue  
Transaction by Account  
April 2021**

Type	Date	Name	Memo	Amount
<b>6270 · Volunteer - Activities</b>				
Bill	04/02/2021	Spaeth Lumber Co., Inc	Bell Project	116.57
Total 6270 · Volunteer - Activities				116.57
<b>6310 · Physical &amp; Immunizations</b>				
Bill	04/12/2021	Occupational Medicine Dept.	Physicals - Lowry, Schaffer, Schmeuss...	2,256.00
Total 6310 · Physical & Immunizations				2,256.00
Total 6000 · Materials and Services				29,946.70
Total Expense				29,946.70
Net Ordinary Income				-29,946.70
<b>Net Income</b>				<b>-29,946.70</b>

**Philomath Fire and Rescue**  
**Balance Sheet by Class**  
As of April 30, 2021

	GO Bond 201...	GO Bond 201...	General Fund	Building Res...
<b>ASSETS</b>				
Current Assets				
Checking/Savings				
1015 · Citizens Bank Checking	0.00	25,538.56	363,898.11	-212,064.00
1000 · Petty Cash	0.00	0.00	50.00	0.00
1050 · Local Government Investment Poo	5,938.00	379,411.02	234,178.39	395,730.47
1060 · OSU - Savings Account	0.00	0.00	11,305.71	0.00
<b>Total Checking/Savings</b>	<b>5,938.00</b>	<b>404,949.58</b>	<b>609,432.21</b>	<b>183,666.47</b>
Accounts Receivable				
11000 · Accounts Receivable	0.00	0.00	48,101.32	0.00
<b>Total Accounts Receivable</b>	<b>0.00</b>	<b>0.00</b>	<b>48,101.32</b>	<b>0.00</b>
Other Current Assets				
1250 · Prepaid Assets	0.00	0.00	20,161.00	0.00
12000 · Undeposited Funds	0.00	0.00	30.00	0.00
12100 · Inventory Asset	0.00	0.00	3,473.22	0.00
<b>Total Other Current Assets</b>	<b>0.00</b>	<b>0.00</b>	<b>23,664.22</b>	<b>0.00</b>
<b>Total Current Assets</b>	<b>5,938.00</b>	<b>404,949.58</b>	<b>681,197.75</b>	<b>183,666.47</b>
<b>TOTAL ASSETS</b>	<b>5,938.00</b>	<b>404,949.58</b>	<b>681,197.75</b>	<b>183,666.47</b>
<b>LIABILITIES &amp; EQUITY</b>				
Liabilities				
Current Liabilities				
Accounts Payable				
2010 · Accounts Payable	0.00	0.00	20,493.76	0.00
<b>Total Accounts Payable</b>	<b>0.00</b>	<b>0.00</b>	<b>20,493.76</b>	<b>0.00</b>
Other Current Liabilities				
2070 · Deferred Taxes	0.00	0.00	22,430.00	0.00
2400 · Payroll Liabilities				
2132 · Oregon Transit Tax Withholding	0.00	0.00	165.96	0.00
2100 · Wages Payable	0.00	0.00	23,193.00	0.00
2110 · Federal Income Tax Payable	0.00	0.00	4,096.00	0.00
2120 · FICA Payable	0.00	0.00	5,242.42	0.00
2125 · Medicare Payable	0.00	0.00	1,226.21	0.00
2130 · State Income Tax Payable	0.00	0.00	3,062.60	0.00
2131 · Works Benefit Fund Payable(WBF)	0.00	0.00	79.03	0.00
2140 · PERS Payable	0.00	0.00	7,100.00	0.00
2145 · OR Saving Growth 457 Payable	0.00	0.00	50.00	0.00
2150 · Health Insurance Prem. Payable	0.00	0.00	-1,169.40	0.00
2210 · Health Ins Prem Ded Pre Tax	0.00	0.00	7,694.45	0.00
2230 · Flexible Spending Account	0.00	0.00	944.33	0.00
2232 · Union Dues	0.00	0.00	229.03	0.00
<b>Total 2400 · Payroll Liabilities</b>	<b>0.00</b>	<b>0.00</b>	<b>51,913.63</b>	<b>0.00</b>
<b>Total Other Current Liabilities</b>	<b>0.00</b>	<b>0.00</b>	<b>74,343.63</b>	<b>0.00</b>
<b>Total Current Liabilities</b>	<b>0.00</b>	<b>0.00</b>	<b>94,837.39</b>	<b>0.00</b>
<b>Total Liabilities</b>	<b>0.00</b>	<b>0.00</b>	<b>94,837.39</b>	<b>0.00</b>
Equity				
3010 · Fund Balance	0.00	-21,012.29	573,699.81	-663,400.61
3200 · Unallocated Fund Balance	-299,453.00	21,012.29	-272,815.39	668,321.61
Net Income	0.00	404,949.58	720,581.94	178,745.47
<b>Total Equity</b>	<b>-299,453.00</b>	<b>404,949.58</b>	<b>1,021,466.36</b>	<b>183,666.47</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>-299,453.00</b>	<b>404,949.58</b>	<b>1,116,303.75</b>	<b>183,666.47</b>
<b>UNBALANCED CLASSES</b>	<b>305,391.00</b>	<b>0.00</b>	<b>-435,106.00</b>	<b>0.00</b>



**Philomath Fire and Rescue**  
**Balance Sheet by Class**  
As of April 30, 2021

	Equipment R...	Vehicle Reser...	Uncla...	TOTAL
<b>ASSETS</b>				
Current Assets				
Checking/Savings				
1015 · Citizens Bank Checking	-48,241.00	-71,022.00	270.00	58,379.67
1000 · Petty Cash	0.00	0.00	0.00	50.00
1050 · Local Government Investment Poo	244,793.73	145,858.95	0.00	1,405,910.56
1060 · OSU - Savings Account	0.00	0.00	0.00	11,305.71
<b>Total Checking/Savings</b>	<b>196,552.73</b>	<b>74,836.95</b>	<b>270.00</b>	<b>1,475,645.94</b>
Accounts Receivable				
11000 · Accounts Receivable	0.00	0.00	0.00	48,101.32
<b>Total Accounts Receivable</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>48,101.32</b>
Other Current Assets				
1250 · Prepaid Assets	0.00	0.00	0.00	20,161.00
12000 · Undeposited Funds	0.00	0.00	0.00	30.00
12100 · Inventory Asset	0.00	0.00	0.00	3,473.22
<b>Total Other Current Assets</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>23,664.22</b>
<b>Total Current Assets</b>	<b>196,552.73</b>	<b>74,836.95</b>	<b>270.00</b>	<b>1,547,411.48</b>
<b>TOTAL ASSETS</b>	<b>196,552.73</b>	<b>74,836.95</b>	<b>270.00</b>	<b>1,547,411.48</b>
<b>LIABILITIES &amp; EQUITY</b>				
Liabilities				
Current Liabilities				
Accounts Payable				
2010 · Accounts Payable	0.00	0.00	0.00	20,493.76
<b>Total Accounts Payable</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>20,493.76</b>
Other Current Liabilities				
2070 · Deferred Taxes	0.00	0.00	0.00	22,430.00
2400 · Payroll Liabilities				
2132 · Oregon Transit Tax Withholding	0.00	0.00	0.00	165.96
2100 · Wages Payable	0.00	0.00	0.00	23,193.00
2110 · Federal Income Tax Payable	0.00	0.00	0.00	4,096.00
2120 · FICA Payable	0.00	0.00	0.00	5,242.42
2125 · Medicare Payable	0.00	0.00	0.00	1,226.21
2130 · State Income Tax Payable	0.00	0.00	0.00	3,062.60
2131 · Works Benefit Fund Payable(WBF)	0.00	0.00	0.00	79.03
2140 · PERS Payable	0.00	0.00	0.00	7,100.00
2145 · OR Saving Growth 457 Payable	0.00	0.00	0.00	50.00
2150 · Health Insurance Prem. Payable	0.00	0.00	0.00	-1,169.40
2210 · Health Ins Prem Ded Pre Tax	0.00	0.00	0.00	7,694.45
2230 · Flexible Spending Account	0.00	0.00	0.00	944.33
2232 · Union Dues	0.00	0.00	0.00	229.03
<b>Total 2400 · Payroll Liabilities</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>51,913.63</b>
<b>Total Other Current Liabilities</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>74,343.63</b>
<b>Total Current Liabilities</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>94,837.39</b>
<b>Total Liabilities</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>94,837.39</b>
Equity				
3010 · Fund Balance	-541,256.12	-261,112.41	0.00	-913,081.62
3200 · Unallocated Fund Balance	543,463.12	262,648.41	0.00	923,177.04
Net Income	64,630.73	73,300.95	270.00	1,442,478.67
<b>Total Equity</b>	<b>66,837.73</b>	<b>74,836.95</b>	<b>270.00</b>	<b>1,452,574.09</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>66,837.73</b>	<b>74,836.95</b>	<b>270.00</b>	<b>1,547,411.48</b>
<b>UNBALANCED CLASSES</b>	<b>129,715.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-0.00</b>

**Philomath Fire and Rescue**  
**Profit & Loss Budget vs. Actual**  
 July 2020 through April 2021

	GO Bond 2016 - Debt Services				General Fu...
	Jul '20 - Ap...	Budget	\$ Over Bud...	% of Budget	Jul '20 - Ap...
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
4043 · Bond Income - Bank Interest	17.43				0.00
4042 · Bond Income - Prop Tax Interest	-924.53				0.00
4041 · Bond Income - Delinquent Taxes	4,077.77				0.00
4060 · Conflagration Income	0.00				224,704.18
4500 · Transfers In	0.00				260,000.00
4050 · Public Education Income	0.00				7,660.00
4040 · Bond Income	379,645.35	380,652.00	-1,006.65	99.7%	0.00
4000 · Carryover Fund Balance	21,012.29	625.00	20,387.29	3,362.0%	522,185.95
4010 · Delinquent Property Taxes	0.00				13,825.48
4020 · Current Property Taxes	0.00				1,227,646.08
4025 · Interest - Property Tax	0.00				-689.95
4026 · Interest Income	1,121.27				1,441.89
4035 · Grants Income	0.00				0.00
4900 · Miscellaneous Income	0.00				19,565.48
<b>Total Income</b>	<u>404,949.58</u>	<u>381,277.00</u>	<u>23,672.58</u>	<u>106.2%</u>	<u>2,276,339.11</u>
<b>Gross Profit</b>	404,949.58	381,277.00	23,672.58	106.2%	2,276,339.11
<b>Expense</b>					
66900 · Reconciliation Discrepancies	0.00				0.00
9010 · Transfers	0.00				0.00
9000 · Unappropriated Ending Fund Bal	0.00	1,229.00	-1,229.00	0.0%	0.00
5000 · Personnel Expenses	0.00				870,812.38
6000 · Materials and Services	0.00				395,123.14
7000 · Capital Outlay	0.00	380,048.00	-380,048.00	0.0%	289,821.65
<b>Total Expense</b>	<u>0.00</u>	<u>381,277.00</u>	<u>-381,277.00</u>	<u>0.0%</u>	<u>1,555,757.17</u>
<b>Net Ordinary Income</b>	<u>404,949.58</u>	<u>0.00</u>	<u>404,949.58</u>	<u>100.0%</u>	<u>720,581.94</u>
<b>Net Income</b>	<u><b>404,949.58</b></u>	<u><b>0.00</b></u>	<u><b>404,949.58</b></u>	<u><b>100.0%</b></u>	<u><b>720,581.94</b></u>

**Philomath Fire and Rescue**  
**Profit & Loss Budget vs. Actual**  
 July 2020 through April 2021

	General Fund			Building Reserve Fund	
	Budget	\$ Over Budget	% of Budget	Jul '20 - Ap...	Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
4043 · Bond Income - Bank Interest				0.00	
4042 · Bond Income - Prop Tax Interest				0.00	
4041 · Bond Income - Delinquent Taxes				0.00	
4060 · Conflagration Income	130,000.00	94,704.18	172.8%	0.00	
4500 · Transfers In	260,000.00	0.00	100.0%	0.00	
4050 · Public Education Income	8,000.00	-340.00	95.8%	0.00	
4040 · Bond Income				0.00	
4000 · Carryover Fund Balance	366,339.00	155,846.95	142.5%	217,744.19	213,301.00
4010 · Delinquent Property Taxes	15,000.00	-1,174.52	92.2%	0.00	
4020 · Current Property Taxes	1,220,000.00	7,646.08	100.6%	0.00	
4025 · Interest - Property Tax	2,000.00	-2,689.95	-34.5%	0.00	
4026 · Interest Income	16,000.00	-14,558.11	9.0%	1,001.28	3,000.00
4035 · Grants Income	400,000.00	-400,000.00	0.0%	0.00	
4900 · Miscellaneous Income	25,000.00	-5,434.52	78.3%	0.00	
<b>Total Income</b>	<u>2,442,339.00</u>	<u>-165,999.89</u>	<u>93.2%</u>	<u>218,745.47</u>	<u>216,301.00</u>
<b>Gross Profit</b>	2,442,339.00	-165,999.89	93.2%	218,745.47	216,301.00
<b>Expense</b>					
66900 · Reconciliation Discrepancies				0.00	
9010 · Transfers	0.00	0.00	0.0%	40,000.00	0.00
9000 · Unappropriated Ending Fund Bal	437,900.00	-437,900.00	0.0%	0.00	176,301.00
5000 · Personnel Expenses	1,096,939.00	-226,126.62	79.4%	0.00	
6000 · Materials and Services	471,000.00	-75,876.86	83.9%	0.00	
7000 · Capital Outlay	696,500.00	-406,678.35	41.6%	0.00	
<b>Total Expense</b>	<u>2,702,339.00</u>	<u>-1,146,581.83</u>	<u>57.6%</u>	<u>40,000.00</u>	<u>176,301.00</u>
<b>Net Ordinary Income</b>	<u>-260,000.00</u>	<u>980,581.94</u>	<u>-277.1%</u>	<u>178,745.47</u>	<u>40,000.00</u>
<b>Net Income</b>	<u><b>-260,000.00</b></u>	<u><b>980,581.94</b></u>	<u><b>-277.1%</b></u>	<u><b>178,745.47</b></u>	<u><b>40,000.00</b></u>

**Philomath Fire and Rescue**  
**Profit & Loss Budget vs. Actual**  
 July 2020 through April 2021

	Building Reserve Fund		Equipment Reserve Fund		
	\$ Over Bud...	% of Budget	Jul '20 - Ap...	Budget	\$ Over Bud...
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
4043 · Bond Income - Bank Interest			0.00		
4042 · Bond Income - Prop Tax Interest			0.00		
4041 · Bond Income - Delinquent Taxes			0.00		
4060 · Conflagration Income			0.00		
4500 · Transfers In			0.00		
4050 · Public Education Income			0.00		
4040 · Bond Income			0.00		
4000 · Carryover Fund Balance	4,443.19	102.1%	284,268.67	283,929.00	339.67
4010 · Delinquent Property Taxes			0.00		
4020 · Current Property Taxes			0.00		
4025 · Interest - Property Tax			0.00		
4026 · Interest Income	-1,998.72	33.4%	362.06	1,000.00	-637.94
4035 · Grants Income			0.00		
4900 · Miscellaneous Income			0.00		
<b>Total Income</b>	<u>2,444.47</u>	<u>101.1%</u>	<u>284,630.73</u>	<u>284,929.00</u>	<u>-298.27</u>
<b>Gross Profit</b>	2,444.47	101.1%	284,630.73	284,929.00	-298.27
<b>Expense</b>					
66900 · Reconciliation Discrepancies			0.00		
9010 · Transfers	40,000.00	100.0%	220,000.00	0.00	220,000.00
9000 · Unappropriated Ending Fund Bal	-176,301.00	0.0%	0.00	64,929.00	-64,929.00
5000 · Personnel Expenses			0.00		
6000 · Materials and Services			0.00		
7000 · Capital Outlay			0.00		
<b>Total Expense</b>	<u>-136,301.00</u>	<u>22.7%</u>	<u>220,000.00</u>	<u>64,929.00</u>	<u>155,071.00</u>
<b>Net Ordinary Income</b>	<u>138,745.47</u>	<u>446.9%</u>	<u>64,630.73</u>	<u>220,000.00</u>	<u>-155,369.27</u>
<b>Net Income</b>	<u><u>138,745.47</u></u>	<u><u>446.9%</u></u>	<u><u>64,630.73</u></u>	<u><u>220,000.00</u></u>	<u><u>-155,369.27</u></u>

**Philomath Fire and Rescue**  
**Profit & Loss Budget vs. Actual**  
 July 2020 through April 2021

	Equipment ...	Vehicle Reserve Fund			
	% of Budget	Jul '20 - Ap...	Budget	\$ Over Bud...	% of Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
4043 · Bond Income - Bank Interest		0.00			
4042 · Bond Income - Prop Tax Interest		0.00			
4041 · Bond Income - Delinquent Taxes		0.00			
4060 · Conflagration Income		0.00			
4500 · Transfers In		0.00	0.00	0.00	0.0%
4050 · Public Education Income		0.00			
4040 · Bond Income		0.00			
4000 · Carryover Fund Balance	100.1%	72,890.34	71,291.00	1,599.34	102.2%
4010 · Delinquent Property Taxes		0.00			
4020 · Current Property Taxes		0.00			
4025 · Interest - Property Tax		0.00			
4026 · Interest Income	36.2%	410.61	1,000.00	-589.39	41.1%
4035 · Grants Income		0.00			
4900 · Miscellaneous Income		0.00			
<b>Total Income</b>	<b>99.9%</b>	<b>73,300.95</b>	<b>72,291.00</b>	<b>1,009.95</b>	<b>101.4%</b>
<b>Gross Profit</b>	<b>99.9%</b>	<b>73,300.95</b>	<b>72,291.00</b>	<b>1,009.95</b>	<b>101.4%</b>
<b>Expense</b>					
66900 · Reconciliation Discrepancies		0.00			
9010 · Transfers	100.0%	0.00			
9000 · Unappropriated Ending Fund Bal	0.0%	0.00	72,291.00	-72,291.00	0.0%
5000 · Personnel Expenses		0.00			
6000 · Materials and Services		0.00			
7000 · Capital Outlay		0.00			
<b>Total Expense</b>	<b>338.8%</b>	<b>0.00</b>	<b>72,291.00</b>	<b>-72,291.00</b>	<b>0.0%</b>
<b>Net Ordinary Income</b>	<b>29.4%</b>	<b>73,300.95</b>	<b>0.00</b>	<b>73,300.95</b>	<b>100.0%</b>
<b>Net Income</b>	<b>29.4%</b>	<b>73,300.95</b>	<b>0.00</b>	<b>73,300.95</b>	<b>100.0%</b>

**Philomath Fire and Rescue**  
**Profit & Loss Budget vs. Actual**  
 July 2020 through April 2021

	Total unclassified				TOTAL
	Jul '20 - Ap...	Budget	\$ Over Bud...	% of Budget	Jul '20 - Ap...
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
4043 · Bond Income - Bank Interest	0.00	0.00	0.00	0.0%	17.43
4042 · Bond Income - Prop Tax Interest	0.00	0.00	0.00	0.0%	-924.53
4041 · Bond Income - Delinquent Taxes	0.00	0.00	0.00	0.0%	4,077.77
4060 · Conflagration Income	0.00	0.00	0.00	0.0%	224,704.18
4500 · Transfers In	0.00	0.00	0.00	0.0%	260,000.00
4050 · Public Education Income	0.00	0.00	0.00	0.0%	7,660.00
4040 · Bond Income	0.00	0.00	0.00	0.0%	379,645.35
4000 · Carryover Fund Balance	0.00	0.00	0.00	0.0%	1,118,101.44
4010 · Delinquent Property Taxes	0.00	0.00	0.00	0.0%	13,825.48
4020 · Current Property Taxes	0.00	0.00	0.00	0.0%	1,227,646.08
4025 · Interest - Property Tax	0.00	0.00	0.00	0.0%	-689.95
4026 · Interest Income	0.00	0.00	0.00	0.0%	4,337.11
4035 · Grants Income	0.00	0.00	0.00	0.0%	0.00
4900 · Miscellaneous Income	0.00	0.00	0.00	0.0%	19,565.48
<b>Total Income</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>	<u>3,257,965.84</u>
<b>Gross Profit</b>	0.00	0.00	0.00	0.0%	3,257,965.84
<b>Expense</b>					
66900 · Reconciliation Discrepancies	-270.00	0.00	-270.00	100.0%	-270.00
9010 · Transfers	0.00	0.00	0.00	0.0%	260,000.00
9000 · Unappropriated Ending Fund Bal	0.00	0.00	0.00	0.0%	0.00
5000 · Personnel Expenses	0.00	0.00	0.00	0.0%	870,812.38
6000 · Materials and Services	0.00	0.00	0.00	0.0%	395,123.14
7000 · Capital Outlay	0.00	0.00	0.00	0.0%	289,821.65
<b>Total Expense</b>	<u>-270.00</u>	<u>0.00</u>	<u>-270.00</u>	<u>100.0%</u>	<u>1,815,487.17</u>
<b>Net Ordinary Income</b>	<u>270.00</u>	<u>0.00</u>	<u>270.00</u>	<u>100.0%</u>	<u>1,442,478.67</u>
<b>Net Income</b>	<u><u>270.00</u></u>	<u><u>0.00</u></u>	<u><u>270.00</u></u>	<u><u>100.0%</u></u>	<u><u>1,442,478.67</u></u>

**Philomath Fire and Rescue**  
**Profit & Loss Budget vs. Actual**  
**July 2020 through April 2021**

	TOTAL		
	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
4043 · Bond Income - Bank Interest	0.00	17.43	100.0%
4042 · Bond Income - Prop Tax Interest	0.00	-924.53	100.0%
4041 · Bond Income - Delinquent Taxes	0.00	4,077.77	100.0%
4060 · Conflagration Income	130,000.00	94,704.18	172.8%
4500 · Transfers In	260,000.00	0.00	100.0%
4050 · Public Education Income	8,000.00	-340.00	95.8%
4040 · Bond Income	380,652.00	-1,006.65	99.7%
4000 · Carryover Fund Balance	935,485.00	182,616.44	119.5%
4010 · Delinquent Property Taxes	15,000.00	-1,174.52	92.2%
4020 · Current Property Taxes	1,220,000.00	7,646.08	100.6%
4025 · Interest - Property Tax	2,000.00	-2,689.95	-34.5%
4026 · Interest Income	21,000.00	-16,662.89	20.7%
4035 · Grants Income	400,000.00	-400,000.00	0.0%
4900 · Miscellaneous Income	25,000.00	-5,434.52	78.3%
<b>Total Income</b>	<u>3,397,137.00</u>	<u>-139,171.16</u>	<u>95.9%</u>
<b>Gross Profit</b>	3,397,137.00	-139,171.16	95.9%
<b>Expense</b>			
66900 · Reconciliation Discrepancies	0.00	-270.00	100.0%
9010 · Transfers	0.00	260,000.00	100.0%
9000 · Unappropriated Ending Fund Bal	752,650.00	-752,650.00	0.0%
5000 · Personnel Expenses	1,096,939.00	-226,126.62	79.4%
6000 · Materials and Services	471,000.00	-75,876.86	83.9%
7000 · Capital Outlay	1,076,548.00	-786,726.35	26.9%
<b>Total Expense</b>	<u>3,397,137.00</u>	<u>-1,581,649.83</u>	<u>53.4%</u>
<b>Net Ordinary Income</b>	<u>0.00</u>	<u>1,442,478.67</u>	<u>100.0%</u>
<b>Net Income</b>	<u><b>0.00</b></u>	<u><b>1,442,478.67</b></u>	<u><b>100.0%</b></u>

**Philomath Fire and Rescue**  
**Profit & Loss by Class**  
 July 2020 through April 2021

	GO Bond 2016 -...	General Fund	Building Reser...
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
4043 · Bond Income - Bank Interest	17.43	0.00	0.00
4042 · Bond Income - Prop Tax Interest	-924.53	0.00	0.00
4041 · Bond Income - Delinquent Taxes	4,077.77	0.00	0.00
4060 · Conflagration Income	0.00	224,704.18	0.00
4500 · Transfers In	0.00	260,000.00	0.00
4050 · Public Education Income	0.00	7,660.00	0.00
4040 · Bond Income	379,645.35	0.00	0.00
4000 · Carryover Fund Balance	21,012.29	522,185.95	217,744.19
4010 · Delinquent Property Taxes	0.00	13,825.48	0.00
4020 · Current Property Taxes	0.00	1,227,646.08	0.00
4025 · Interest - Property Tax	0.00	-689.95	0.00
4026 · Interest Income			
4027 · Interest - Citizens Bank & OSU	0.00	363.42	0.00
4030 · Investments - LGIP	1,121.27	1,078.47	1,001.28
<b>Total 4026 · Interest Income</b>	<b>1,121.27</b>	<b>1,441.89</b>	<b>1,001.28</b>
4900 · Miscellaneous Income	0.00	19,565.48	0.00
<b>Total Income</b>	<b>404,949.58</b>	<b>2,276,339.11</b>	<b>218,745.47</b>
<b>Gross Profit</b>	<b>404,949.58</b>	<b>2,276,339.11</b>	<b>218,745.47</b>
<b>Expense</b>			
66900 · Reconciliation Discrepancies	0.00	0.00	0.00
9010 · Transfers	0.00	0.00	40,000.00
5000 · Personnel Expenses			
5131 · Non-Union Overtime Wages	0.00	36.46	0.00
5136 · Conflagration Wages	0.00	94,993.76	0.00
5100 · Fire Chief Wages	0.00	82,816.00	0.00
5105 · Deputy Chief Wages	0.00	58,582.00	0.00
5110 · Admin Asst Wages	0.00	41,916.47	0.00
5120 · Fire & Life Safety Officer Wage	0.00	58,193.00	0.00
5125 · Firefighter Wages	0.00	180,196.52	0.00
5130 · Overtime Wages	0.00	23,195.66	0.00
5135 · Extra Hire	0.00	16,577.26	0.00
5405 · Employers FICA	0.00	31,046.54	0.00
5410 · Employers Medicare	0.00	7,260.89	0.00
5420 · Workes Benefit Assessment	0.00	243.83	0.00
5421 · Workers Compensation	0.00	19,500.96	0.00
5430 · PERS - Employe	0.00	117,230.28	0.00
5431 · PERS - Pickup 6%	0.00	27,995.82	0.00
5440 · Health Insurance	0.00	110,857.11	0.00
5441 · Unemployment	0.00	169.82	0.00
<b>Total 5000 · Personnel Expenses</b>	<b>0.00</b>	<b>870,812.38</b>	<b>0.00</b>
6000 · Materials and Services			
6901 · Cost of Goods Sold	0.00	1,177.15	0.00
6217 · Supplies - EMR Classes	0.00	955.24	0.00
6216 · Supplies - FA/CPR Education	0.00	4,207.43	0.00
6091 · Tuition Reimbursement	0.00	48,470.64	0.00
6001 · Contracted Professional Service	0.00	19,116.59	0.00
6010 · Office Supplies	0.00	3,979.88	0.00
6011 · Postage/Shipping	0.00	1,562.69	0.00
6020 · Insurance and Bond	0.00	44,680.06	0.00
6030 · Dues and Fees	0.00	11,185.91	0.00
6040 · Publications and Elections	0.00	189.60	0.00
6050 · Utilities	0.00	22,912.71	0.00
6060 · Telephone, Pagers, Internet	0.00	12,848.42	0.00
6070 · Travel	0.00	1,742.64	0.00
6080 · Conference	0.00	307.00	0.00
6090 · Education/Training	0.00	14,387.21	0.00
6100 · Equipment Maintenance Agreement	0.00	2,516.20	0.00
6110 · Equipment Rentals	0.00	40.90	0.00
6130 · Gas & Oil	0.00	9,920.29	0.00



**Philomath Fire and Rescue**  
**Profit & Loss by Class**  
 July 2020 through April 2021

	GO Bond 2016 -...	General Fund	Building Reser...
6150 · Radio Maintenance	0.00	16,046.18	0.00
6160 · Equipment Maintenance	0.00	10,612.02	0.00
6161 · Vehicle Maintenance	0.00	39,898.59	0.00
6170 · Building Maint and Improvements	0.00	12,497.91	0.00
6180 · Grounds Maintenance	0.00	11,612.17	0.00
6190 · Small Tools & Equipment	0.00	4,444.14	0.00
6200 · Supplies - Department	0.00	5,943.15	0.00
6210 · Supplies - Medical	0.00	12,999.56	0.00
6215 · Supplies - Prevention	0.00	1,257.70	0.00
6220 · Supplies - Suppression	0.00	7,850.30	0.00
6230 · Hazardous Materials	0.00	245.00	0.00
6240 · Supplies - Consumables	0.00	1,088.09	0.00
6250 · Uniforms	0.00	33,880.35	0.00
6270 · Volunteer - Activities	0.00	3,900.80	0.00
6300 · Volunteer - Length of Service	0.00	11,000.00	0.00
6310 · Physical & Immunizations	0.00	8,202.43	0.00
6320 · Community Involvement	0.00	4,021.10	0.00
6900 · Miscellaneous Expense	0.00	9,423.09	0.00
<b>Total 6000 · Materials and Services</b>	<b>0.00</b>	<b>395,123.14</b>	<b>0.00</b>
<b>7000 · Capital Outlay</b>			
7130 · Capital Outlay - Bond			
7135 · Fees	0.00	24,998.75	0.00
<b>Total 7130 · Capital Outlay - Bond</b>	<b>0.00</b>	<b>24,998.75</b>	<b>0.00</b>
7200 · Capital Outlay - Equipment	0.00	206,607.92	0.00
7150 · Capital Outlay - Vehicle	0.00	13,287.00	0.00
7110 · Capital Outlay - Building	0.00	44,927.98	0.00
<b>Total 7000 · Capital Outlay</b>	<b>0.00</b>	<b>289,821.65</b>	<b>0.00</b>
<b>Total Expense</b>	<b>0.00</b>	<b>1,555,757.17</b>	<b>40,000.00</b>
<b>Net Ordinary Income</b>	<b>404,949.58</b>	<b>720,581.94</b>	<b>178,745.47</b>
<b>Net Income</b>	<b>404,949.58</b>	<b>720,581.94</b>	<b>178,745.47</b>

**Philomath Fire and Rescue**  
**Profit & Loss by Class**  
 July 2020 through April 2021

	Equipment Res...	Vehicle Reserv...	Uncla...	TOTAL
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4043 · Bond Income - Bank Interest	0.00	0.00	0.00	17.43
4042 · Bond Income - Prop Tax Interest	0.00	0.00	0.00	-924.53
4041 · Bond Income - Delinquent Taxes	0.00	0.00	0.00	4,077.77
4060 · Conflagration Income	0.00	0.00	0.00	224,704.18
4500 · Transfers In	0.00	0.00	0.00	260,000.00
4050 · Public Education Income	0.00	0.00	0.00	7,660.00
4040 · Bond Income	0.00	0.00	0.00	379,645.35
4000 · Carryover Fund Balance	284,268.67	72,890.34	0.00	1,118,101.44
4010 · Delinquent Property Taxes	0.00	0.00	0.00	13,825.48
4020 · Current Property Taxes	0.00	0.00	0.00	1,227,646.08
4025 · Interest - Property Tax	0.00	0.00	0.00	-689.95
4026 · Interest Income				
4027 · Interest - Citizens Bank & OSU	0.00	0.00	0.00	363.42
4030 · Investments - LGIP	362.06	410.61	0.00	3,973.69
<b>Total 4026 · Interest Income</b>	<b>362.06</b>	<b>410.61</b>	<b>0.00</b>	<b>4,337.11</b>
4900 · Miscellaneous Income	0.00	0.00	0.00	19,565.48
<b>Total Income</b>	<b>284,630.73</b>	<b>73,300.95</b>	<b>0.00</b>	<b>3,257,965.84</b>
<b>Gross Profit</b>	<b>284,630.73</b>	<b>73,300.95</b>	<b>0.00</b>	<b>3,257,965.84</b>
<b>Expense</b>				
66900 · Reconciliation Discrepancies	0.00	0.00	-270.00	-270.00
9010 · Transfers	220,000.00	0.00	0.00	260,000.00
5000 · Personnel Expenses				
5131 · Non-Union Overtime Wages	0.00	0.00	0.00	36.46
5136 · Conflagration Wages	0.00	0.00	0.00	94,993.76
5100 · Fire Chief Wages	0.00	0.00	0.00	82,816.00
5105 · Deputy Chief Wages	0.00	0.00	0.00	58,582.00
5110 · Admin Asst Wages	0.00	0.00	0.00	41,916.47
5120 · Fire & Life Safety Officer Wage	0.00	0.00	0.00	58,193.00
5125 · Firefighter Wages	0.00	0.00	0.00	180,196.52
5130 · Overtime Wages	0.00	0.00	0.00	23,195.66
5135 · Extra Hire	0.00	0.00	0.00	16,577.26
5405 · Employers FICA	0.00	0.00	0.00	31,046.54
5410 · Employers Medicare	0.00	0.00	0.00	7,260.89
5420 · Workes Benefit Assessment	0.00	0.00	0.00	243.83
5421 · Workers Compensation	0.00	0.00	0.00	19,500.96
5430 · PERS - Employe	0.00	0.00	0.00	117,230.28
5431 · PERS - Pickup 6%	0.00	0.00	0.00	27,995.82
5440 · Health Insurance	0.00	0.00	0.00	110,857.11
5441 · Unemployment	0.00	0.00	0.00	169.82
<b>Total 5000 · Personnel Expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>870,812.38</b>
6000 · Materials and Services				
6901 · Cost of Goods Sold	0.00	0.00	0.00	1,177.15
6217 · Supplies - EMR Classes	0.00	0.00	0.00	955.24
6216 · Supplies - FA/CPR Education	0.00	0.00	0.00	4,207.43
6091 · Tuition Reimbursement	0.00	0.00	0.00	48,470.64
6001 · Contracted Professional Service	0.00	0.00	0.00	19,116.59
6010 · Office Supplies	0.00	0.00	0.00	3,979.88
6011 · Postage/Shipping	0.00	0.00	0.00	1,562.69
6020 · Insurance and Bond	0.00	0.00	0.00	44,680.06
6030 · Dues and Fees	0.00	0.00	0.00	11,185.91
6040 · Publications and Elections	0.00	0.00	0.00	189.60
6050 · Utilities	0.00	0.00	0.00	22,912.71
6060 · Telephone, Pagers, Internet	0.00	0.00	0.00	12,848.42
6070 · Travel	0.00	0.00	0.00	1,742.64
6080 · Conference	0.00	0.00	0.00	307.00
6090 · Education/Training	0.00	0.00	0.00	14,387.21
6100 · Equipment Maintenance Agreement	0.00	0.00	0.00	2,516.20
6110 · Equipment Rentals	0.00	0.00	0.00	40.90
6130 · Gas & Oil	0.00	0.00	0.00	9,920.29

**Philomath Fire and Rescue**  
**Profit & Loss by Class**  
 July 2020 through April 2021

	Equipment Res...	Vehicle Reserv...	Uncla...	TOTAL
6150 · Radio Maintenance	0.00	0.00	0.00	16,046.18
6160 · Equipment Maintenance	0.00	0.00	0.00	10,612.02
6161 · Vehicle Maintenance	0.00	0.00	0.00	39,898.59
6170 · Building Maint and Improvements	0.00	0.00	0.00	12,497.91
6180 · Grounds Maintenance	0.00	0.00	0.00	11,612.17
6190 · Small Tools & Equipment	0.00	0.00	0.00	4,444.14
6200 · Supplies - Department	0.00	0.00	0.00	5,943.15
6210 · Supplies - Medical	0.00	0.00	0.00	12,999.56
6215 · Supplies - Prevention	0.00	0.00	0.00	1,257.70
6220 · Supplies - Suppression	0.00	0.00	0.00	7,850.30
6230 · Hazardous Materials	0.00	0.00	0.00	245.00
6240 · Supplies - Consumables	0.00	0.00	0.00	1,088.09
6250 · Uniforms	0.00	0.00	0.00	33,880.35
6270 · Volunteer - Activities	0.00	0.00	0.00	3,900.80
6300 · Volunteer - Length of Service	0.00	0.00	0.00	11,000.00
6310 · Physical & Immunizations	0.00	0.00	0.00	8,202.43
6320 · Community Involvement	0.00	0.00	0.00	4,021.10
6900 · Miscellaneous Expense	0.00	0.00	0.00	9,423.09
<b>Total 6000 · Materials and Services</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>395,123.14</b>
<b>7000 · Capital Outlay</b>				
7130 · Capital Outlay - Bond				
7135 · Fees	0.00	0.00	0.00	24,998.75
<b>Total 7130 · Capital Outlay - Bond</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>24,998.75</b>
7200 · Capital Outlay - Equipment	0.00	0.00	0.00	206,607.92
7150 · Capital Outlay - Vehicle	0.00	0.00	0.00	13,287.00
7110 · Capital Outlay - Building	0.00	0.00	0.00	44,927.98
<b>Total 7000 · Capital Outlay</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>289,821.65</b>
<b>Total Expense</b>	<b>220,000.00</b>	<b>0.00</b>	<b>-270.00</b>	<b>1,815,487.17</b>
<b>Net Ordinary Income</b>	<b>64,630.73</b>	<b>73,300.95</b>	<b>270.00</b>	<b>1,442,478.67</b>
<b>Net Income</b>	<b>64,630.73</b>	<b>73,300.95</b>	<b>270.00</b>	<b>1,442,478.67</b>

Philomath Fire and Rescue

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Register: 1015 · Citizens Bank Checking

From 04/01/2021 through 04/30/2021

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/01/2021			12000 · Undeposited F...	Deposit			99,311.99	138,613.21
04/02/2021	EFT	AsiFlex	2400 · Payroll Liabiliti...		300.00			138,313.21
04/02/2021	EFT	Oregon Growth Plan	2400 · Payroll Liabiliti...		800.00			137,513.21
04/02/2021	31292	Spaeth Lumber Co., I...	2010 · Accounts Payable		118.30			137,394.91
04/02/2021	31293	Alyrica	2010 · Accounts Payable		532.86			136,862.05
04/02/2021	31294	Brandon Dowell	2010 · Accounts Payable		2,582.00			134,280.05
04/02/2021	31295	CIS Trust	2010 · Accounts Payable		10,310.50			123,969.55
04/02/2021	31296	City of Philomath	2010 · Accounts Payable		381.45			123,588.10
04/02/2021	31297	Consumers Power Inc.	2010 · Accounts Payable		344.49			123,243.61
04/02/2021	31298	Culligan	2010 · Accounts Payable		122.15			123,121.46
04/02/2021	31299	Department of Public...	2010 · Accounts Payable		40.00			123,081.46
04/02/2021	31300	Good Earth Pest Co...	2010 · Accounts Payable		68.00			123,013.46
04/02/2021	31301	Kamind IT, Inc.	2010 · Accounts Payable		587.52			122,425.94
04/02/2021	31302	Life Assist, Inc.	2010 · Accounts Payable		277.17			122,148.77
04/02/2021	31303	Nicholas Wooldridge	2010 · Accounts Payable		1,814.00			120,334.77
04/02/2021	31304	Northwest Mechanical	2010 · Accounts Payable		157.50			120,177.27
04/02/2021	31305	Olivia Friedel	2010 · Accounts Payable		2,600.00			117,577.27
04/02/2021	31306	Pacific Power	2010 · Accounts Payable		753.52			116,823.75
04/02/2021	31307	Philomath Fire Distri...	2010 · Accounts Payable		288.48			116,535.27
04/02/2021	31308	Pioneer Telephone C...	2010 · Accounts Payable		244.92			116,290.35
04/02/2021	31309	The Bark Place	2010 · Accounts Payable		530.00			115,760.35
04/02/2021	31310	Walter E. Nelson Co.	2010 · Accounts Payable		85.55			115,674.80
04/02/2021	31311	OSCU 402518-70	2010 · Accounts Payable		973.26			114,701.54
04/02/2021	31312	OSCU 402518-71	2010 · Accounts Payable		179.44			114,522.10
04/02/2021	31313	OSCU 402518-72	2010 · Accounts Payable		519.45			114,002.65
04/02/2021	31314	OSCU 402518-73	2010 · Accounts Payable		1,131.16			112,871.49
04/04/2021	EFT	AT&T Mobility	6000 · Materials and S...		40.08			112,831.41
04/05/2021	PR 0321		-split-	Miller	6,139.28			106,692.13
04/05/2021	PR 0321		1015 · Citizens Bank C...	Rodriguez	2,582.36			104,109.77
04/05/2021	PR 0321		1015 · Citizens Bank C...	Moser	4,161.85			99,947.92
04/05/2021	PR 0321		1015 · Citizens Bank C...	Saalsaa	4,695.88			95,252.04
04/05/2021	PR 0321		1015 · Citizens Bank C...	Louden	4,670.33			90,581.71
04/05/2021	PR 0321		1015 · Citizens Bank C...	Taylor	3,728.28			86,853.43
04/05/2021	PR 0321		1015 · Citizens Bank C...	Ferguson	4,218.46			82,634.97
04/05/2021	PR 0321		1015 · Citizens Bank C...	Tegen	3,351.97			79,283.00
04/06/2021	EFT	Comcast	6000 · Materials and S...		13.15			79,269.85
04/10/2021	EFT	AsiFlex	6000 · Materials and S...		15.00			79,254.85
04/12/2021	EFT	PERS	-split-		11,997.98			67,256.87
04/12/2021	31315	Carson Oil	2010 · Accounts Payable		428.03			66,828.84
04/12/2021	31316	CTX	2010 · Accounts Payable		137.23			66,691.61

Philomath Fire and Rescue

4/27/2021 4:11 PM

Register: 1015 · Citizens Bank Checking

From 04/01/2021 through 04/30/2021

Sorted by: Date, Type, Number/Ref

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
04/12/2021	31317	Department of Public...	2010 · Accounts Payable		120.00			66,571.61
04/12/2021	31318	Medline Industries, I...	2010 · Accounts Payable		170.46			66,401.15
04/12/2021	31319	Occupational Medici...	2010 · Accounts Payable		2,256.00			64,145.15
04/12/2021	31320	Petty Cash	2010 · Accounts Payable		23.48			64,121.67
04/12/2021	31321	Republic Services	2010 · Accounts Payable		248.79			63,872.88
04/12/2021	31322	Security Alarm Corp	2010 · Accounts Payable		1,032.56			62,840.32
04/12/2021	31323	Special Districts Insu...	2010 · Accounts Payable		617.06			62,223.26
04/12/2021	31324	TWGW, Inc. dba Phi...	2010 · Accounts Payable		47.92			62,175.34
04/12/2021	31325	Walter E. Nelson Co.	2010 · Accounts Payable		145.47			62,029.87
04/12/2021	31326	Andrew Lewis	2010 · Accounts Payable		610.00			61,419.87
04/12/2021	31327	Cassidy Worthington...	2010 · Accounts Payable		2,600.00			58,819.87
04/14/2021			-split-	Deposit			134.65	58,954.52
04/15/2021	EFT	Aflac	-split-		161.07			58,793.45
04/20/2021	31328	MPTV, Inc.	2010 · Accounts Payable		164.87			58,628.58
04/21/2021	EFT	Verizon	6000 · Materials and S...		248.91			58,379.67

**Tom Miller Leave Usage**  
**July 1, 2020 through June 30, 2021**

Beginning Balance as of July 1, 2020	<b>380.91</b>	<b>96</b>
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	Sick Leave	Vacation
<b>July</b>		
accrual	9	0
taken	0	0
balance	389.91	96

<b>August</b>		
accrual	9	0
taken	0	9
balance	398.91	87

<b>September</b>		
accrual	9	0
taken	0	0
balance	407.91	87

<b>October</b>		
accrual	9	0
taken	0	35
balance	416.91	52

	Sick Leave	Vacation
<b>November</b>		
accrual	9	0
taken	0	23.5
balance	425.91	28.5

<b>December</b>		
accrual	9	0
taken	0	0
balance	434.91	28.5

<b>January</b>		
accrual	9	0
taken	0	0
balance	443.91	28.5

<b>February</b>		
accrual	9	120
taken	2	0
balance	450.91	148.5

	Sick Leave	Vacation
<b>March</b>		
accrual	9	0
taken	0	0
balance	459.91	148.5

<b>April</b>		
accrual	9	0
taken	0	24
balance	468.91	124.5

<b>May</b>		
accrual	9	0
taken		
balance	477.91	124.5

<b>June</b>		
accrual	9	0
taken		
balance	486.91	124.5

# ORGANIZATIONAL MANUAL

## Section C General Administration Procedure C-27

### VIDEO SURVEILLANCE POLICY

#### PURPOSE

The purpose of video surveillance is to gather information that may be used to prosecute, or investigate instances of theft, vandalism, or public endangerment on the District premises. The District's video surveillance system will be used only for the protection and safety of the public, volunteers, employees, property, and to identify persons breaking the law or violating the District's policies.

#### POLICY

Philomath Fire & Rescue strives to maintain facilities that are safe and secure for staff, volunteers, and members of the community. To this end, selected areas of the District premises are equipped with video cameras that are recording video at all times. No audio recordings are being made at this time. Cameras will be placed only in areas where community members and personnel have no reasonable expectation of privacy. Signs informing the public of video surveillance are posted at facility entrances.

#### CONFIDENTIALITY

Video records may contain personally identifiable information about individuals who have come onto the grounds of the station.

#### ACCESS TO FOOTAGE

The system will be secure and will only be viewed by those authorized to do so. Persons with authorized access to the CCTV surveillance system will be limited to:

- a. The Fire Chief and their designee
- b. The Fire District Board President
- c. Contractors authorized by the District, for the limited purpose of performing repair, installation, and maintenance on the system.

#### DISCLOSURE OF FOOTAGE

Video records may be used by individuals authorized under this policy to identify the person or persons responsible for District policy violations or criminal activity on District property. Surveillance footage will not be monitored at all times and will only be reviewed should an allegation or property damage surface. Live-feed of the cameras in the residential section shall not be monitored, and recordings will only be viewed for cause ~~and only~~ following the Disclosure of Footage section of this policy. The residential section is defined as the areas of living space on the West end of Station 201 which includes the laundry room, dayroom, dorms, restrooms, hallway, and study area. All access of the video recordings will be tracked on the Video Surveillance Access Log. The Video Surveillance Access Log will be presented to the

## ORGANIZATIONAL MANUAL

Board, periodically, for review. Access relating to criminal investigation will be brought to the Board President's attention as soon as practicable.

When criminal activity is identified, incident-specific still images or video records may be shared with law enforcement to assist in the investigation and prosecution of the crime identified.

Video records may be shared with other District personnel, upon approval by the Fire Chief, in order to identify individuals(s) and to maintain a safe, secure and policy-compliant environment.

Video records will not be used or disclosed other than as specifically authorized by this policy. All requests for video footage or still images from the security system will be referred to the Fire Chief or their designee.

Video surveillance footage will be disclosed to law enforcement only pursuant to a legally valid search warrant, subpoena, court order, or where otherwise required by law.

Confidentiality concerns prohibit the general public from viewing security camera footage. Members of the general public requesting footage will be advised to make a request through law enforcement.

### RETENTION AND STORAGE OF FOOTAGE

Images from the District video security system are stored digitally on hardware at the station. Security camera footage will be kept confidential and security recording equipment is housed in a locked area. Logs will be kept of all instances of access to, and use of, recorded data to enable a proper audit trail.

Recorded video will be retained for a period of no more than 30 days and will then be automatically erased, unless retained as part of a criminal investigation or court proceedings (criminal or civil).





torn. Personnel should not wear attire that is provocative, revealing, athletic or casual in nature which include shorts, flip flops, T-shirts (other than those issued by the District), attire with symbols and emblems that are partisan or political, novelty buttons, and similar items of casual attire that do not present a businesslike appearance. Hair should be clean, combed and neatly trimmed or arranged. Individuals are also encouraged to maintain personal hygiene that is clean and without distracting artificial or natural odors. Depending on the nature of the position, personnel may be required to meet special dress, grooming and hygiene standards, such as wearing uniforms or other appropriate clothing. Personnel who do not meet the standards of this policy may be asked to take corrective action, which may include leaving the premises. This policy is not exhaustive in defining acceptable and unacceptable standards of dress and appearance, and personnel must use common sense in adhering to the principles underpinning the policy. The District recognizes the diversity of cultures and religions of its members and will take a sensitive approach when this affects dress and uniform requirements. However, priority will be given to health and safety, security and other similar considerations. Violations of this policy may result in disciplinary action.

#### **UNIFORMS / DISTRICT ATTIRE**

The District will furnish the required uniform and personal protective equipment for emergency response personnel. During the workday, 8 am to 5 pm, or at other times designated by the Fire Chief, uniformed personnel will wear the department uniform. This consists of the District coat, dress shirt, T-shirt, sweatshirt, jeans/pants, belt, safety boots, or other safety footwear as determined by the Fire Chief. Non-response personnel will be expected to dress in a manner that is professional and appropriate for an office setting.

All uniforms will be of a color determined by the Fire Chief. Wearing the District uniform at outside training and conferences will be left to an individual employee's discretion. Additional requirements for professional attire can be found in the District's Uniform Policy, C-22.

The District, except in cases of employee negligence, in which case the employee may be held financially responsible, will furnish replacements of worn or damaged uniforms.

#### **PHYSICAL EXAMINATIONS**

Offers of employment by the District will be made contingent upon an applicant's successful completion of a medical examination based on NFPA 1582, *Medical Requirements for Firefighters*. This examination ~~will~~ may include blood toxicology and a drug screen. The District will pay for this examination. ~~In order to~~ assure continued qualification for employee status, per NFPA 1582, the District will periodically request for its employees to submit to a medical examination, at the District's expense, which may include blood toxicology and a drug screening. Additional details can be found in Safety Guideline, S-10 Physical Examinations.

#### **PHYSICAL FITNESS PERIOD**

The District recognizes the physical demands that firefighting places on firefighter employees. To encourage physical fitness among District firefighting employees, the District has detailed fitness periods in the CBA. Participation in this exercise period is voluntary; firefighter employees not wishing to participate in this exercise period will instead be required to perform their usual duties during this time. Physical fitness periods may be interrupted for response to emergencies or when the Fire Chief determines that other District duties take priority.

#### **RESIDENCY REQUIREMENT**

All employees will maintain residence within a radius of 30 miles of Philomath Fire & Rescue, Station 201, located at 1035 Main Street, Philomath, OR 97370. New employees must reside within this area within six months of employment with the District.

#### **COST CONSCIOUSNESS**

Employees of the District have a responsibility to the citizens and taxpayers to practice economy in the performance of their duties. Failure to do so is not in the best interests of the District and may lead to discipline and/or discharge.

#### **DRIVING RECORD**

Employees who are authorized to use District vehicles must possess a valid Oregon Driver License and must comply with any operator's license restriction. Appointment to a firefighting position, as well as continued employment, is contingent upon passing such a driving records check. Any employee may, at any time, be subject to a driving records check by the District. If the record indicates violations, the employee may be subject to appropriate warnings, action, or exclusion from use of District vehicles. As a condition of continued employment status, firefighter employees must maintain a valid insurable Oregon Driver License and personal driving record which is within the risk criteria established by the District's insurer or by the District.

Employees will notify the Fire Chief of any change in their Driver License status, and of all traffic violations. Failure to report a traffic violation or change in license status to the Fire Chief will be viewed as a violation of District policy. The District monitors driving records as a component of risk management, in order to identify needs for driver improvement.

#### **USE OF DISTRICT VEHICLES**

Employees may use District vehicles for travel to training, conventions, and seminars. The Duty Officer may use District vehicles to respond to after-hours emergency incidents as a part of District duty programs. During use in the duty programs, it is permissible for employees to have family members as passengers in District vehicles and to engage in minor use for personal purposes. Use of District vehicles by employees during the performance of their duties remains at the discretion of the Fire Chief.

Individuals affiliated with, or those who are part of Philomath Fire & Rescue, are allowed as passengers during a Code 1 response. Individuals that are not staff or volunteers of Philomath Fire & Rescue are not allowed as passengers during incident investigations or Code 1 & 3 responses.

### **TOBACCO, DRUGS, ALCOHOL USE**

For health and safety reasons, the District discourages the use of tobacco in any form and supports a tobacco-free environment. The use of tobacco in any form during working hours is prohibited at all District facilities, in all District vehicles, and at all times while acting as a representative of the District. Acting as a representative includes, but is not limited to, community service, EMS stand-by, mutual and automatic aid, training, conferences, and emergency incident scenes.

The District has a responsibility to its employees, and the public to ensure safe working conditions for its employees, and to have a productive District workforce unimpaired by chemical substance abuse. To satisfy these responsibilities, the District must preserve a work environment free from the effects of drugs, alcohol, or other performance-impairing substances.

### **EMPLOYEE WORK AREAS**

The District's objective is to provide and maintain clean, safe and healthy work conditions. It is the responsibility of each employee to maintain a safe, neat, and efficient work area. Employees have no expectation of privacy in regard to District-owned equipment and furnishings.

### **USE OF ELECTRONIC EQUIPMENT**

District-owned electronic equipment, except for computers, is not to be used for personal purposes. Employees may use District computers prior to the start of their workday, during their lunch break, and after the end of their ~~work day~~workday for appropriate personal purposes, as determined by the Fire Chief. District electronic equipment is never to be used to maintain records, generate data, communicate information, or facilitate an outside business operated for personal financial gain. Employees that use the District internet service during work hours or on personal time must not access any site, or receive/send any information prohibited by local, state, or federal law. Use of the District's internet service for personal purposes during work hours is prohibited. Computer-generated and stored information is public record, ~~so~~ ~~and~~ employees ~~should~~ have no expectation of privacy in regards to District computers, files, or information generated/stored therein. Expanded guidelines for e-mail use and internet access can be found in the Electronic Mail Usage & Internet Access Policy (C-21).

### **PERSONAL TELEPHONE CALLS**

District phones are to be used for District purposes during the business day. Telephone calls of a personal nature (incoming or outgoing) ~~must~~ be kept to a minimum. Under no circumstances



# QUOTATION

## Enerspect Medical Solutions

35 East Horizon Ridge Parkway  
 #110, PMB 50  
 Henderson, NV 89002

Tel. 888-522-5574

www.enerspect.com

**QUOTE #:** 31307

**DATE:** 4/19/2021

**CONTACT:** Todd Long  
 NW Regional Sales Manager  
 775.881.8252  
 todd.long@enerspect.com

**Terms** -Net 30

TO  
 Philomath Fire and Rescue  
 Rich Saalsaa  
 1035 Main St  
 Philomath, OR 97370

QTY	PART No.	DESCRIPTION	LIST	DISC PRICE	TOTAL
28	8000-004000...	ZOLL Semi Automatic AED Plus with AED Cover with Real CPR help (5-year), PlusRX Medical Prescription, CPR-D-padz Electrode (5-year), pack of 10 CR123a batteries (5-year), and Carry Case. Register for 2 additional years of warranty: <a href="http://www.zolldeviceregistration.com/en/device-registration-form">http://www.zolldeviceregistration.com/en/device-registration-form</a>	2,100.00	1,387.00	38,836.00
14	8900-0810-01	Pedi-padz II pediatric multi-function electrodes (1 pair)	99.75	89.78	1,256.92
4	8900-0800-01	Zoll CPR-D Padz one piece defibrillation & CPR system adult electrodes. Supplied with gloves, barrier mask, scissors, razor, wet wipe and dry wipe.	177.45	159.71	638.84
1	8008-0050-01	ZOLL AED PlusTrainer2 Unit. The AED Plus Trainer2 can be used by trainers to train users of the AED Plus. Supplied with wireless Remote Controller, one set of CPR-D training electrodes, one pair of replacement gels, 4 D-Cell batteries, 2 AA batteries, Operators Guide, and a (6) six month limited warranty.	397.95	358.16	358.16
2	CB2-L	Standard AED Alarm cabinet, surface mount. Sturdy metal construction protects and displays your AED. Outside dimensions 16' x 14.5' x 8.5'	253.00	66.90	133.80
	Shipping	Shipping	0.00	465.03	465.03

If you have any questions, please contact Todd Long at 775.881.8252

**Total**

**\$41,688.75**

1. Taxes, freight, and handling fees will be added at time of shipment if applicable.
2. Quote is valid for 60 days.
3. All purchase orders are subject to credit approval before acceptance by Enerspect.
4. Purchase orders to be faxed to Enerspect customer service at 702.586.4910 or emailed to your sales rep.
5. All discounts off list price are contingent upon payment within agreed upon terms.
6. Please provide a copy or reference to your quotation number with purchase.
7. If your organization is tax exempt, please include a tax exemption certificate with your order.