

PHILOMATH FIRE & RESCUE

March 10, 2025

Location: Philomath Fire & Rescue

Regular Session Board Meeting

3:00 pm

- I. CALL TO ORDER/ROLL CALL- The Philomath Fire & Rescue Board of Directors meeting was called to order by President Doug Edmonds at 1501. Board members present included: President Doug Edmonds, Vice President Rick Brand, Treasurer Ken Corbin (at 15:05), and Daphne Phillips. Board Member Joe Brier was unable to attend. Philomath Fire & Rescue staff in attendance included: Chief Chancy Ferguson, Office Administrator Ashley Scott, Operations Chief Dan Eddy, and Volunteer President Stephanie Bennett until 15:39. Guests included Mayor Christopher McMorran from 15:02 to 16:15.

- II. CONSENT AGENDA
 - a. Minutes- February 10, 2025 Regular Session
 - b. Minutes- February 10, 2025 Executive Session
 - c. Bills – February
 - d. Chief Vacation Hours

Brand moved to approve Consent Agenda as presented. Seconded by Phillips.
Voting results 3-0 Passes with a quorum present:
Edmonds: In Favor
Brand: In Favor
Phillips: In Favor

- III. PUBLIC COMMENT – None.

- IV. STAFF REPORTS
 1. Board Report
 - Review Board Calendar- No changes to board calendar were discussed.
 - Volunteer Business Meeting- Next Meeting-April (Phillips)
 - Chief Check In- March (Phillips 3/14) & April (Brand)
 2. Fire Chief Report – Included in Board Packet and highlights discussed by Chief Ferguson. 231 had a catastrophic failure with the tank and is being repaired this week. Awaiting the final repair costs. Legislative Reception with SDAO this week.

3. Operations Chief Report- Included in Board Packet and highlights discussed by Ops Chief Eddy. Currently, 5% down on call volume from last year. Currently, the gap is closing. Changes in the call alarms with Corvallis have vastly changed the mutual aid numbers. Setting up for and movement completed for the new gym equipment.
4. Office Administrator Financial Report- Included in Board Packet and highlights discussed by Scott. Highlights included looking into new accounting software, and California Conflagration: no reimbursement of any kind will be coming from California.

V. REPRESENTATIVE REPORTS

1. Volunteer Association –Volunteer President Stephanie Bennett. Trialing new scheduling for shifts for volunteers, Seattle Stair Climb Team awaiting results, Volunteer Budgeting submitted and approved by volunteer association.
Recommended
2. IAFF Local 4925 – No report submitted or representative present.
3. City Council Liaison- Mayor Christopher McMorran discussed hydrant testing meeting coming with public works, finalizing strategic plan updates, RFP for City Hall Remodel for safety and accessibility. Mayor McMorran would like to help connect other agencies with the city to help work closely.

VI. LEVY PRESENTATION

Christopher McMorran, Mayor of Philomath: Presentation Outline included in the Board Packet and highlights were discussed with the Board.

VII. OLD BUSINESS

1. Board Policy- Discussed by Edmonds, intent was to advise the Board that the need for a public grievance policy. Phillips & Brand to bring back a potential draft to April meeting.
2. Drone Program Policy- Discussed by Chief Ferguson and confirmed that the Board.
Phillips moved to forward the sUAS Policy to Final Reading. Seconded by Brand.
Voting results 4-0 Passes with a quorum present:
Edmonds: In Favor
Brand: In Favor
Corbin: In Favor
Phillips: In Favor
3. 293 and Vehicle Update- Discussed by Chief Ferguson. Process of sold 293 through GovDeals.com. Purchased two vehicles from the Federal Government. Scott is consulting with Citizens Bank to finalize the wire transfer.
4. Chief Contract Review and Exhibit A- Phillips

Phillips moved to accept the Chief Contract Proposal of 4.4% (\$4,581.85) in COLA increase in Exhibit A. Seconded by Corbin.

Voting results 4-0 Passes with a quorum present:

Edmonds: In Favor

Brand: In Favor

Corbin: In Favor

Phillips: In Favor

VIII. NEW BUSINESS

1. Wage, Benefits & COLA Recommendations- Scott

Phillips moved to accept the Wage, Benefits & COLA of 4.4% recommendations as presented. Seconded by Brand.

Voting results 4-0 Passes with a quorum present:

Edmonds: In Favor

Brand: In Favor

Corbin: In Favor

Phillips: In Favor

2. Liaison for Adjoining Rural Fire Protection Districts- Chief Ferguson discussed that the organizational assessment outlined that our mutual aid contracts are not mutual. A few examples were given. Moved this item to April for further discussion.

IX. ACTION ITEMS

Public Grievance Board Policy, draft at April Meeting- Phillips & Brand.

Adding Timeframe to Chief Review Policy- Phillips

X. PAUSE REGULAR SESSION FOR EXECUTIVE SESSION (SEE THAT AGENDA FOR DETAILS)- 17:19.

XI. RETURN TO REGULAR SESSION FROM EXECUTIVE SESSION – 18:18

XII. NEXT MEETING – April 14, 2025.

XIII. ADJOURNMENT – 18:18.

PHILOMATH FIRE & RESCUE

March 10, 2025

Location: Philomath Fire & Rescue
1035 Main St, Philomath, OR 97370

Immediately Following Regular Session Board Meeting
Executive Session Board Meeting

ORS 192.660(2)(i) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

- I. CALL TO ORDER/ROLL CALL- The Philomath Fire & Rescue Board of Directors Executive Session was called to order by President Doug Edmonds at 17:23. Board members present included: President Doug Edmonds, Vice President Rick Brand, Treasurer Ken Corbin and Daphne Phillips.
- II. DISCUSSION- was limited to statute sited materials.
- III. ADJOURNMENT- 18:18.