

# PHILOMATH FIRE & RESCUE

February 4, 2020

Location: Philomath Fire & Rescue

Regular Session Board Meeting

3:00 pm

- I. CALL TO ORDER/ROLL CALL
- II. ACTION ITEMS
  - A. Approval of Minutes
  - B. Approval of Bills
- III. PUBLIC COMMENT
- IV. STAFF REPORTS
  1. President – Brand
  2. Fire Chief – Miller Report
  3. Board Secretary – Rodriguez
    - Revenue/Expense Report
    - Review of Check Register
    - RunTracker
    - Chief Vacation Hours
- V. REPRESENTATIVE REPORTS
  1. Volunteer Association - Louden
  2. IAFF Local 4925 – Haney
- VI. OLD BUSINESS
  1. Master Plan Documents – 2<sup>nd</sup> Reading
  2. Appreciation Dinner Update
  3. Newspaper Articles
  4. Board Goals
  5. Discrimination and Harassment Policy – 2<sup>nd</sup> Reading
  6. Board Policies – 2<sup>nd</sup> Reading
  7. Captain Job Description – 2<sup>nd</sup> Reading
- VII. NEW BUSINESS
  1. Audit Presentation
  2. Insurance Presentation
  3. Wage & Benefits recommendation
  4. Appoint Budget Officer
  5. Set Budget Calendar
  6. Review Civil Service Commission Minutes – January 7, 2020
- VIII. ACTION ITEMS
- IX. NEXT MEETING – March 3<sup>rd</sup>, 2020 – In April, return to Mondays?
- X. ADJOURNMENT

A Fire Board member shall strive to:

Refer all complaints or problems to the proper administrative officer and discuss them only at a regular meeting after failure of an administrative solution.

(Board Member Code of Conduct presented by Ken Jones at the 2014 Fire Service Conference)