

# Philomath Fire & Rescue

Civil Service Commission

Regular Session

Tuesday, July 5<sup>th</sup>, 2022

Station 201

4:30 pm

Join Zoom Meeting

<https://us06web.zoom.us/j/89237819396?pwd=UHNVcnY3ZXVydj5pcTRyQk5ncEhJZz09>

Meeting ID: **892 3781 9396**

Passcode: **107777**

- I. Roll Call
- II. Changes or Additions to Agenda
- III. Minutes – approval of April 5, 2022 Minutes
- IV. Quarterly Payroll Report – 2<sup>nd</sup> Quarter 2022
- V. Personnel
- VI. Future meeting dates – October 4, 2022, January 3, 2023, April 4, 2023
- VII. Adjournment

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Tuesday, April 5<sup>th</sup>, 2022

Station 201

5:00 pm

- I. Roll Call – The Philomath Fire & Rescue Civil Service Commission meeting was called to order at 17:03 by Commissioner Plant. Commissioners present were Tom Plant and Van Hunsaker. Commissioner Michael Sage was not present. Staff present were Fire Chief Tom Miller and Office Administrator (OA) Lillee Rodriguez.
- II. Changes or Additions to Agenda – None.
- III. Minutes Approval – **Hunsaker motioned to approve the minutes of the January 4, 2022 minutes as presented. Plant seconded. Motion passed 2-0.**
- IV. Quarterly Payroll Report – 1<sup>st</sup> Quarter 2022 – OA Rodriguez reviewed the payroll report and how the information from one year relates to the next, as represented on the report. Chief Miller discussed the hiring of Elliot Lowry to help cover time while Deputy Chief Ferguson was out of the office.
- V. Personnel – Chief Miller reported that Firefighter Andrew Licon has passed his probationary year as of April 1<sup>st</sup>. The Commissioners and Chief Miller also discussed the creation of a hiring list and other hiring challenges facing the Fire Service throughout the state of Oregon.  
  
Chief Miller reported that the District is recruiting for Resident Volunteer positions currently.
- VI. Future meeting dates – July 5, 2022, October 4, 2022, January 3, 2023
- VII. Adjournment – Meeting adjourned at 17:17.

# Philomath Fire & Rescue

## 2022 - 2nd Quarter Payroll Report

Name	Hire Date	Position	Carryover		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
			Effective	Salary Rate	Effective	New Salary Rate	Effective	New Salary Rate	Effective	New Salary Rate	Effective	New Salary Rate
Ferguson, Chancy	6/1/2019	Deputy Chief	7/1/2021	\$6,075			5/1/2022	\$6,820				
Saalsaa, Rich	8/18/2015	F&LS Captain	7/1/2021	\$6,138								
Moser, Scott	6/17/2015	Firefighter Lt.	7/1/2021	\$5,330			6/16/2022	\$5,429				
Taylor, Lindsay	5/1/2020	Firefighter Lt.	7/1/2021	\$4,699			5/1/2022	\$4,840				
Tegen, Trent	11/1/2020	Firefighter Lt.	11/1/2021	\$4,608								
Licon, Andrew	4/1/2021	Firefighter	7/1/2021	\$4,393			4/1/2022	\$4,524				
Rodriguez, Lillie	6/8/2015	Office Administrator	7/1/2021	\$4,286			6/1/2022	\$4,699				
Lowry, Elliot	1/10/2022	Part-time Firefighter			1/10/2022	\$ 15.73						
					1/31/2022	Terminated						
Schell, Levi	5/24/2022	Part-time Firefighter					5/24/2022	\$15.73				
							6/22/2022	\$17.76				
Goldman, Jackie	6/22/2022	Part-time Firefighter					6/22/2022	\$17.76				

Approved: \_\_\_\_\_

Prepared for Civil Service Commission by:  
Lillie Rodriguez 1-Jul-22