

# PHILOMATH FIRE & RESCUE

July 8, 2024

**Location: Philomath Fire & Rescue**

**Regular Session Board Meeting**

**3:00 pm**

Join Zoom Meeting

<https://us06web.zoom.us/j/85789498234?pwd=S2hPYmFZQ1ZpbHYyUmRBdC9XS>

[HRvQT09](#)

Meeting ID: **857 8949 8234**

Passcode: **860360**

I. CALL TO ORDER/ROLL CALL

II. CONSENT AGENDA

- a. Minutes- June 10, 2024 Regular Session
- b. Bills – June
- c. Chief Vacation Hours

*Staff recommended action: Move to approve Consent Agenda as presented.*

III. PUBLIC COMMENT

IV. STAFF REPORTS

1. Board Report
  - Review Board Calendar
2. Fire Chief Report – Chief Ferguson
3. Deputy Chief Reports- Deputy Chief Saalsaa
4. Office Administrator Financial Report- Scott

V. REPRESENTATIVE REPORTS

1. Volunteer Association – President Eddy
2. IAFF Local 4925 – President Moser
3. City Council Liaison- Councilor Christopher McMorran

VI. OLD BUSINESS

1. Board Policy Updating & Self Appraisal- Edmonds & Ferguson
2. Personnel Manual and Administrative Directives Review Update- Ferguson
  - a. Review Surplus Policy
3. Volunteer Activities Account- Ferguson
4. Job Description Updating- Ferguson
  - a. Operations Chief- Final Reading
  - b. Public Education Coordinator- Final Reading
5. City of Philomath Updates- Ferguson
  - a. North 12<sup>th</sup> Street Properties
  - b. Fire Hydrant Testing

VII. NEW BUSINESS

1. Election of Board Officers
2. State and Approve Meeting Day & Time  
*Staff recommended action: Move to approve the 2<sup>nd</sup> Monday of each month at 3 pm for Philomath Fire & Rescue Board Meetings.*
3. Swearing In Staff Captain Bovbjerg- Ferguson
4. ISO Rating Discussion- Ferguson

VIII. ACTION ITEMS

IX. NEXT MEETING – August 12, 2024

X. ADJOURNMENT