

PHILOMATH FIRE & RESCUE

September 14, 2026

Location: Philomath Fire & Rescue

Regular Session Board Meeting

3:00 pm

- I. CALL TO ORDER/ROLL CALL- The Philomath Fire & Rescue Board of Directors Regular Session Board Meeting was called to order by President Rick Brand at 15:01. Board members present included President Rick Brand, Vice President Joe Brier, Treasurer Ken Corbin, Daphne Phillips (via Zoom at 15:16) and Matt Kennedy (at 15:04). Philomath Fire & Rescue staff in attendance included: Chief Chancy Ferguson, Operation's Chief Dan Eddy, Training Captain Bovbjerg, and Office Administrator Ashley Scott. Guests included: Diane Crocker, Gabe Shepherd (until 15:23), and Michael Miller via Zoom.

II. CONSENT AGENDA

- a. Minutes- August 10, 2026, Regular Session
- b. Bills – July
- c. Bills- August
- d. Chief Vacation Hours

Brier moved to approve Consent Agenda as presented, excluding the Bills for July and August. Seconded by Corbin.

Discussion: None.

Voting results: 4-0. Passes with a quorum present:

Brand: In Favor

Brier: In Favor

Corbin: In Favor

Kennedy: In Favor

III. PUBLIC COMMENT – None.

IV. STAFF REPORTS

- 1. Board Report
 - Review Board Calendar
 - Volunteer Association Meeting (10/6 Brier)

- Chief Check In- July (Brier), August (Corbin) discussed that it went well and they discussed the difficult volunteer dynamic, September (Phillips) has her meeting scheduled, October (Brand).
 - Open House- October 10th
- 2. Fire Chief Report – Included in the Board Packet and discussed by Chief Ferguson. Highlights included: the grant that will be voted on in further detail later in the meeting. Two structures have been offered to the fire district to have live fire training for our crews.
- 3. Operations Chief Report- Included in the Board Packet and discussed by Ops Chief Eddy. Highlights included: Updating on current statistics standings, several wildland fires, and OSFM staff are adding valuable coverage.
- 4. Office Administrator - Scott
 - Financial Report (July & August) will be presented in October with all financial audit findings.
 - CenterPoint Financial Software Transition Update

V. REPRESENTATIVE REPORTS

1. Volunteer Association – No report submitted or representative present.
2. IAFF Local 4925 – Training Captain Viktor Bovbjerg in attendance, no report submitted or discussed.
3. City Council Liaison- Diane Crocker- Meeting this evening, Health Care Equity Week next week, Art committee meeting.

VI. OLD BUSINESS

1. District Liaison Report- Brand discussed a meeting the Board Members of neighboring counties had in Corvallis: one of the topics included if any of the fire districts are a 501c3.
2. Chief 360 Survey- Scott discussed asking for assistance from the Board to finalize the Survey. Corbin offered his assistance.
3. Property Annexation Update- Ferguson & Commissioner Shepherd
 Commissioner Shepherd discussed the potential annexation of the Greenberry Gap properties. He insured that the county is listening and working towards a way to move forward. Creating GIS Mapping to offer opportunities for Annexation and an Annexation Packet. The discussion is being had to legally direct inclusion in the fire districts.

Chief Ferguson discussed the Hawk Crest Drive Property Annexation Request and Brand read the Resolution in its entirety.

Corbin moved to accept Resolution 26-09 the Resolution for Voluntary Annexation for Individual Landowners regarding 3300 Hawk Crest Drive into the Philomath Fire & Rescue District as presented. Seconded by Brier.

Discussion: None.

Voting results: 5-0. Passes with a quorum present:

Brand: In Favor

Brier: In Favor

Corbin: In Favor

Phillips: In Favor

Kennedy: In Favor

4. Administrative Officer & Operation's Chief Job Descriptions Final Reading
Board discussion included Incentives for both job descriptions should be revisited, will return to Final Reading after updated language on those areas.

VII. NEW BUSINESS

1. Oregon Community Foundation Grant Usage

Brier moved to accept and utilize the Grant funds received from Oregon Community Foundation to purchase Emergency Radios. Seconded by Kennedy.

Discussion: None.

Voting results: 5-0. Passes with a quorum present:

Brand: In Favor

Brier: In Favor

Corbin: In Favor

Phillips: In Favor

Kennedy: In Favor

VIII. ACTION ITEMS

- a. Complete Chief 360 with Corbin

IX. NEXT MEETING – October 12, 2026

X. ADJOURNMENT – 16:12