

PHILOMATH FIRE & RESCUE

June 10, 2024 at 3 pm

Location: Philomath Fire & Rescue

Regular Session Board Meeting

Join Zoom Meeting

[https://us06web.zoom.us/j/85789498234?pwd=S2hPYmFZQ1ZpbHYyUmRBdC9XS
HRvQT09](https://us06web.zoom.us/j/85789498234?pwd=S2hPYmFZQ1ZpbHYyUmRBdC9XSHRvQT09)

Meeting ID: **857 8949 8234**

Passcode: **860360**

- I. CALL TO ORDER/ROLL CALL

- II. CONSENT AGENDA
 - a. Minutes- May 8, 2024 Budget Hearing
 - b. Minutes- May 8, 2024 Regular Session
 - c. Bills – May
 - d. Chief Vacation Hours

Staff recommended action: Move to approve Consent Agenda as presented.

- III. PUBLIC COMMENT

- IV. STAFF REPORTS
 1. Board Report
 - Review Board Calendar
 2. Fire Chief Report – Chief Ferguson
 3. Deputy Chief Reports- Deputy Chief Saalsaa
 4. Office Administrator Financial Report- Scott

- V. REPRESENTATIVE REPORTS
 1. Volunteer Association – President Eddy
 2. IAFF Local 4925 – President Moser
 3. City Council Liaison- Councilor Christopher McMorran

VI. OLD BUSINESS

1. Approval of Final Chief Contract- Edmonds

Staff recommended action: Move to approve Final Chief Contract including COLA as presented.

2. Annual Board Self Appraisal, Continued- Scott
3. Board Policy Updating- Edmonds
4. Personnel Manual and Administrative Directives Review Update- Ferguson
 - a. Review Surplus Policy
5. Volunteer Activities Account- Ferguson & Eddy

VII. NEW BUSINESS

1. OSFM WFS Grant Funds for 2024- Scott

Staff recommended action: Move to authorize the acceptance of OSFM Wildfire Staffing Grant in the amount of \$35,000.

2. SDAO Consulting Services Contract- Ferguson
3. Job Description Updating- Ferguson
 - a. Operations Chief- First Reading
 - b. Public Education Coordinator- First Reading
 - c. Training Captain
 - d. Lieutenant

VIII. ACTION ITEMS

- IX. NEXT MEETING – July 8, 2024

- X. ADJOURNMENT