

Philomath Fire & Rescue

Civil Service Commission
Regular Session
Wednesday, May 3, 2023
Station 201- 1035 Main Street
3:00 pm

Join Zoom Meeting

[https://us06web.zoom.us/j/85789498234?pwd=S2hPYmFZQ1ZpbHYyUmRBdC9XS
HRvQT09](https://us06web.zoom.us/j/85789498234?pwd=S2hPYmFZQ1ZpbHYyUmRBdC9XS
HRvQT09)

Meeting ID: **857 8949 8234**

Passcode: **860360**

- I. Roll Call
- II. Changes or Additions to Agenda
- III. Minutes – approval of October 4, 2022 Minutes
- IV. Quarterly Payroll Reports – 4th Quarter 2022 and 1st Quarter 2023
- V. Personnel
- VI. Future meeting dates
- VII. Adjournment

Philomath Fire & Rescue

Civil Service Commission
Regular Session
Monday, February 6, 2023
Station 201
3:00 pm

- I. Roll Call
- II. Changes or Additions to Agenda
- III. Minutes – approval of October 4, 2022 Minutes
- IV. Quarterly Payroll Report – 4th Quarter 2022
- V. Personnel
- VI. Future meeting dates
- VII. Adjournment

No Meeting was held on 2/6/2023- No Quorum, attendees included Civil Service Member Van Hunsaker, Chief Chancy Ferguson, and Administrative Assistant Ashley Scott.

Philomath Fire and Rescue
Civil Service Commission Meeting

Tuesday, October 4th, 2022

Station 201

5:00 pm

- I. Roll Call: Meeting called to order at 17:02 hours. Members present: Tom Plant, Michael Sage, and Chancy Ferguson Fire Chief.
- II. Motion to approve the minutes of the July 5th meeting made by Tom Plant, Seconded by Michael Sage. Motion approved.
- III. Quarterly Pay roll Report was provided to Civil service commissioners, one correction was noted for Paula Andersons hourly rate.
- IV. Personnel: Commissioners discussed whether they should be involved in the scoring of the Office administrator's position. It was decided by the commissioners that they did not want to be involved I the testing process for the position. Commissioners were also adiced that we will be starting the testing process for another Firefighter Position with the potential loss of a current employee.
- V. Future Meeting Dates: January 3, 2023, April 4, 2023, July 11, 2023
- VI. The meeting was adjourned at 17:18 Hours.

Respectfully submitted by:

Chancy Ferguson Fire Chief

Philomath Fire & Rescue

2022 - 4th Quarter Payroll Report

Name	Hire Date	Position	Carryover		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
			Effective	Salary Rate	Effective	New Salary Rate	Effective	New Salary Rate	Effective	New Salary Rate	Effective	New Salary Rate
Ferguson, Chancy	6/1/2019	Deputy Chief	7/1/2021	\$6,075			5/1/2022	\$6,820	7/1/2022	\$7,200		
									9/12/2022	Promoted to Fire Chief		
Saalsaa, Rich	8/18/2015	Deputy Chief									10/1/2022	7656.25
Saalsaa, Rich	8/18/2015	F&LS Captain	7/1/2021	\$6,138					7/1/2022	\$6,507	10/1/2022	Promoted to DC
									9/30/2022	\$6,507		
Moser, Scott	6/17/2015	Firefighter Lt.	7/1/2021	\$5,330			6/16/2022	\$5,429	7/1/2022	\$5,756		
Taylor, Lindsay	5/1/2020	Firefighter Lt.	7/1/2021	\$4,699			5/1/2022	\$4,840	7/1/2022	\$5,230		
									9/19/2022	\$5,329		
Tegen, Trent	11/1/2020	Firefighter Lt.	11/1/2021	\$4,608			Terminated					
Licon, Andrew	4/1/2021	Firefighter	7/1/2021	\$4,393			4/1/2022	\$4,524	7/1/2022	\$5,230	10/31/2022	Terminated
							6/1/2022	\$4,699				
Schell, Levi	8/1/2022	Firefighter							8/1/2022	\$4,265	10/1/2022	\$4,651
												Promoted to Lt.
Converse, Layne	12/12/2022	Firefighter									12/12/2022	\$4,350
Rodriguez, Lilee	6/8/2015	Office Administrator	7/1/2021	\$4,286					7/1/2022	\$4,700	10/1/2022	\$50/hr
Scott, Ashley	11/4/2022	Administrative Assistant									11/7/2022	\$25.50/hr
Lowry, Elliot	1/10/2022	Part-time Firefighter			1/10/2022	\$ 15.73						
					1/31/2022	Terminated						
Schell, Levi	5/24/2022	Part-time Firefighter					5/24/2022	\$15.73				
							6/22/2022	\$17.76				
Goldman, Jackie	6/22/2022	Part-time Firefighter					6/22/2022	\$17.76				
											10/31/2022	Terminated
Schilz, Alex	7/5/2022	Part-time Firefighter							7/5/2022	\$17.76		
											10/31/2022	Terminated
Kearns, Katie	7/5/2022	Part-time Firefighter							7/19/2022	\$17.76		
											10/31/2022	Terminated
Anderson, Paula	7/5/2022	CONFLAG							9/8/2022	\$18.78		
									9/30/2022	Terminated		
Converse, Layne	7/5/2022	CONFLAG							8/13/2022	\$17.76		
									9/30/2022	Terminated		
Eddy, Cody	7/5/2022	CONFLAG							8/13/2022	\$15.73		
									9/30/2022	Terminated		

Approved: _____

Prepared for Civil Service Commission by:
Ashley Scott 31-Jan-23

Philomath Fire & Rescue

2023 - 1st Quarter Payroll Report

Name	Hire Date	Position	Carryover		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
			Effective	Salary Rate	Effective	New Salary Rate	Effective	New Salary Rate	Effective	New Salary Rate	Effective	New Salary Rate
									COLA 6.9%			
Saalsaa, Rich	8/18/2015	Deputy Chief	10/1/2022	7656.25								
		Staff Captain	7/1/2023	TBD								
Moser, Scott	6/17/2015	Firefighter Lt.	7/1/2022	\$5,756								
Taylor, Lindsay	5/1/2020	Firefighter Lt.	9/19/2022	\$5,329								
Schell, Levi	8/1/2022	AIC Firefighter Lt.	10/1/2022	\$4,651								
Converse, Layne	12/12/2022	Firefighter	12/12/2022	\$4,350								
Rodriguez, Lillee	6/8/2015	Office Administrator	10/1/2022	\$50/hr	3/31/2023	Terminated						
Scott, Ashley	11/4/2022	Administrative Assistant	11/7/2022	\$25.50/hr								

Approved: _____

Prepared for Civil Service Commission by:
Ashley Scott 26-Apr-23