

Philomath Fire & Rescue

Civil Service Commission

Regular Session

Tuesday, April 5th, 2022

Station 201

5:00 pm

- I. Roll Call – The Philomath Fire & Rescue Civil Service Commission meeting was called to order at 17:03 by Commissioner Plant. Commissioners present were Tom Plant and Van Hunsaker. Commissioner Michael Sage was not present. Staff present were Fire Chief Tom Miller and Office Administrator (OA) Lillee Rodriguez.
- II. Changes or Additions to Agenda – None.
- III. Minutes Approval – **Hunsaker motioned to approve the minutes of the January 4, 2022 minutes as presented. Plant seconded. Motion passed 2-0.**
- IV. Quarterly Payroll Report – 1st Quarter 2022 – OA Rodriguez reviewed the payroll report and how the information from one year relates to the next, as represented on the report. Chief Miller discussed the hiring of Elliot Lowry to help cover time while Deputy Chief Ferguson was out of the office.
- V. Personnel – Chief Miller reported that Firefighter Andrew Licon has passed his probationary year as of April 1st. The Commissioners and Chief Miller also discussed the creation of a hiring list and other hiring challenges facing the Fire Service throughout the state of Oregon.

Chief Miller reported that the District is recruiting for Resident Volunteer positions currently.
- VI. Future meeting dates – July 5, 2022, October 4, 2022, January 3, 2023
- VII. Adjournment – Meeting adjourned at 17:17.