

PHILOMATH FIRE & RESCUE

September 8, 2025

Location: Philomath Fire & Rescue

Regular Session Board Meeting

3:00 pm

- I. CALL TO ORDER/ROLL CALL- The Philomath Fire & Rescue Board of Directors Regular Session Board Meeting was called to order by President Rick Brand at 15:02. Board members present included: President Rick Brand, Matt Kennedy, Vice President Daphne Phillips (Via Zoom). Absent Board Members included: Ken Corbin and Joe Brier. Philomath Fire & Rescue staff in attendance included: Chief Chancy Ferguson, Operations Chief Dan Eddy, Office Administrator Ashley Scott, and Training Captain Viktor Bovbjerg. Guests included: Mayor Christopher McMorran and Dominick Future Resident of Philomath.

- II. CONSENT AGENDA
 - a. Minutes- July 14, 2025 Regular Session
 - b. Minutes- August 11, 2025 Regular Session
 - c. Bills – August
 - d. Chief Vacation Hours

Kennedy moved to approve Consent Agenda as presented. Phillips seconded.
Voting results 3-0. Passes with a quorum present:
Brand: In Favor
Phillips: In Favor
Kennedy: In Favor

- III. PUBLIC COMMENT- None.

- IV. STAFF REPORTS
 1. Board Report
 - Review Board Calendar- Board calendar reviewed.
 - Volunteer Association Meeting- October (Corbin)
 - Town Hall Update- Brand attended the Town Hall with Wyden in Philomath and Scott attended the Town Hall in Eugene with Hoyle. Brand was able to ask a

question and made headway with funding with the Wyden team. Scott continued discussions with their field representative and have future for meetings with their team.

- Chief Check In- Brier meet with Chief Ferguson 9/5/2025.
- 2. Fire Chief Report – Included in the Board Packet and highlights discussed by Chief Ferguson.
- 3. Operations Chief Report- Included in the Board Packet and highlights discussed Ops Chief Eddy. Awesome backfill from our volunteers and staff- we were able to run 4 more calls during fires within our district.
- 4. Office Administrator Financial Report- Financial software transition and upcoming audit discussed in detail by Scott.

V. REPRESENTATIVE REPORTS

1. Volunteer Association – No report submitted and no representative present.
2. IAFF Local 4925 – Training Captain Viktor Bovbjerg discussed working toward a collegial union negotiation beginning soon.
3. City Council Liaison- Mayor Christopher McMorran discussed all the projects that are being finalized and in progress by the city. Utilizing a consultant to work through utility rates.

VI. OLD BUSINESS

1. Levy Update- Discussed by Scott. By utilizing calendars by other successful fire districts, we can help plan our approach to the community. Setting a tax rate and plan at the next meeting would be a goal for the team.

VII. NEW BUSINESS

1. Set Date for Appreciation Dinner- The Appreciation Dinner will be held on February 28th, 2026. Location TBD.
2. OFDDA Conference Attendance Confirmation (Nov 20-22)- Scott is working with all of the Board Members directly to confirm attendance and coordinate travel/accommodation.
3. 2025-2026 Board Goals- Brand discussed the three following goals he had for the group but would like to see further discussion at the next meeting with more input from the other board members.
 - a. Levy Calendar
 - b. Union Negotiations
 - c. Policies
4. Job Description Update- Ops Chief Eddy discussed updates to the job description

that was included in the Board Packet.

Brand moved to approve update Volunteer EMS Responder Job Description as presented. Kennedy seconded.

Voting results 3-0. Passes with a quorum present:

Brand: In Favor

Phillips: In Favor

Kennedy: In Favor

5. Handheld Radio Purchase- Discussed by Ops Chief Eddy transitioning to Triband radio. Working through through three quotes to conform with district policy.

Phillips moved to approve the purchasing plan for the new radios. Kennedy seconded.

Voting results 3-0. Passes with a quorum present:

Brand: In Favor

Phillips: In Favor

Kennedy: In Favor

6. Chief Contract PERS Amendment- Discussed by Scott. PERS requested amendment to contract to adequately execute on their end.

Brand moved to approved PERS amendment to the Chief's Contract as presented. Phillips seconded.

Voting results 3-0. Passes with a quorum present:

Brand: In Favor

Phillips: In Favor

Kennedy: In Favor

VIII. ACTION ITEMS

IX. NEXT MEETING – October 13, 2025

X. ADJOURNMENT- 16:18.