# Philomath Fire & Rescue

Civil Service Commission
Regular Session
Friday, September 5, 2025
3 pm
Station 201- 1035 Main Street

I. Call to Order and Roll Call- Meeting of the Philomath Fire & Rescue Civil Service Commission (CSC) was called to order at 15:06 by Van Hunsaker. Members present included: Van Hunsaker, and Christopher McMorran. All members were present. Staff included: Fire Chief Chancy Ferguson, and Office Administrator Ashley Scott. Member of the public Dominick.

II. Changes or Additions to Agenda- None.

III. Public Comment- Nothing to add.

IV. Minutes- approval of November 5, 2024
**McMorran moved to approve minutes as presented. Hunsaker seconded.**
*Voting results 2-0. Passes with a quorum present:*
*Hunsaker: In Favor*
*McMorran: In Favor*

V. Quarterly Payroll Reports- 2024 Q4, 2025 Q1 & Q2
**McMorran moved to approve Quarterly Payroll Reports as presented. Hunsaker seconded.**
*Voting results 2-0. Passes with a quorum present:*
*Hunsaker: In Favor*
*McMorran: In Favor*

VI. Training Captain Job Description Review
**McMorran moved to adopt Training Captain Job Description as presented. Hunsaker seconded.**
*Voting results 2-0. Passes with a quorum present:*
*Hunsaker: In Favor*
*McMorran: In Favor*

VII. Personnel Handbook

VIII. Union Contract Negotiations Begin Soon

IX. Future meeting dates- As Needed.

X. Adjournment- 15:40.