

MINUTES OF THE REGULAR BOARD MEETING

OF

PHILOMATH FIRE AND RESCUE

September 27, 2010 Minutes

I. CALL TO ORDER/ROLL CALL

The Philomath Fire and Rescue Board meeting was called to order by Chair Ries at 5:30 pm. At Philomath City Hall. Board members present were Tom Ries, Larry Sleeman and J. Reed Glasmann. Ruth Jacobs and Angie Baca were absent. **There was a quorum.** Staff members present were Chief Tom Phelps, Administrative Assistant Gwynn Irvin, Fire Marshal Ray Hubbell, and EMS Officer Marcia Gilson

Visitors: Brian Jensen & Marci Jensen from Yamhill FPD. Bob Holster, Dewaine Holster, J.B. Brown & N. E. Fowler from-Chiloquin RFPD. Paulette Patchford from Benton County Crisis Response Team.

II. ACTION ITEMS

- A. Approval of Minutes – Minutes of August 30, 2010. **A motion was made by Glasmann, seconded by Sleeman to accept the minutes as presented. Motion carried unanimously.**
- B. Approval of Bills – **A motion was made by Sleeman, seconded by Glasmann to approve payment of the September bills in the amount of \$12,297.26 Motion carried unanimously.**

III. Public Comment – Chief Phelps stated 6 entities had expressed interest in the old ladder truck. All applicants were given a questionnaire and judged on equipment needs. The Burns Fire Department was the District chosen to receive the truck.

IV. OLD BUSINESS -

- 1. Board Retreat – October 23, 2010 has been the chosen for the Strategic Planning session for Board and Administrative Staff. Kevin Boyle from Corvallis will facilitate the meeting. Boyle will meet with the Board in the morning and the staff will attend after lunch.
- 2. Chief's Evaluation – The evaluation form was reviewed and accepted by the Board. A letter explaining the evaluation will be included. Ries will get the letter and list to Irvin to send out.
- 3. Volunteers Dinner – Ries reviewed the comments from the prior year. The dinner will be held on January 22, 2011 at the Philomath Scout Lodge. Contract forms have been received from the Scout Lodge. The Board will be searching for a keynote speaker. The Committee will be meeting to discuss other issues.

4. Wren Hill Estates – Nothing new at this time.

V. **STAFF REPORTS**

1. President – Ries and Sleeman will be attending the Joint Conference of the OFDDA/OFCA Conference in Bend November 11-13.

2. Fire Chief – Response Statistics – Staff are working on currently working on entering run information from 2006-2008 into Run Tracker. The number should be available for the next meeting.

Open House - Open house will be held at Station 201 On October 9<sup>th</sup> between 11:00 am – 2:00 pm.

Run Tracker – The current run tracker report was reviewed.

Fire Academy – There are two recruits going through the academy this term, Viktor Bovbjerg and Ian Pettengill. Shoni Esquiro and Caitlin Dollar are attending the EMT class at Linn Benton Community College.

Public Service Brunch – There were approximately 40 people in attendance at the brunch on September 10<sup>th</sup>.

Remembrance Night – After the Volunteer Business meeting October 5<sup>th</sup> the volunteers will go to Dairy Queen for ice cream in honor of Gene Murphy.

3. Sec/Treasurer – The audit will be held October 18 & 19.

VI. REPRESENTATIVES REPORTS – There was none.

VII. NEW BUSINESS -

1. Marcia Gilson and Paulette Patchford spoke on behalf of the Benton County Crisis Response Team. The group was formed in 1999 and they are now looking for a new entity to work under. Recently the Benton County Sheriff has started their own team. The only cost would be for worker's compensation coverage for any of the team members. Ries would like more information, while Glasmann and Baca were in favor of this. Tabled to another meeting.

VIII. OTHER BUSINESS – Hubbell stated he had sent a letter to the Salcidos' in response to last month's meeting.

VIV. ADJOURNMENT – The next meeting is still to be determined. Meeting adjourned at 6:30 pm.

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Tom Ries, President

ATTEST: \_\_\_\_\_

Larry Sleeman, Vice-President