

MINUTES OF THE REGULAR BOARD MEETING

OF

PHILOMATH FIRE AND RESCUE

July 7, 2010 Minutes

I. CALL TO ORDER/ROLL CALL

The Philomath Fire and Rescue Board meeting was called to order by Chair Ries at 7:00 pm. Board members present were Tom Ries, J. Reed Glasmann, Ruth Jacobs, Larry Sleeman and Angie Baca. **There was a quorum.** Staff members present were Chief Tom Phelps, Administrative Assistant Gwynn Irvin and Volunteer Vice-President Zack Hittner.

II. ACTION ITEMS

- A. Approval of Minutes – Minutes of June 10, 2010. Minutes were accepted as presented with corrections: Page 3, New Business – 1. Line 10 should read **2010** not 2020; Motion establishing the VEBA account was not unanimous. There were 3 ayes, 1 nay. Motion carried.
- B. Approval of Bills – **A motion was made by Baca, seconded by Glasmann to approve payment of the June bills in the amount of \$65,168.36. Motion carried unanimously.**

III. PUBLIC COMMENT –There was none.

IV. OLD BUSINESS -

1. Ladder Truck - Phelps reviewed the information Doug Lilja had put together on the ladder truck from Corvallis. Phelps stated Corvallis Chief Emery has said we can purchase the ladder truck for \$15,000. There will be an additional cost of approximately \$6,000 in retrofitting the truck. Phelps recommended we move ahead and purchase the vehicle. Phelps did state that purchasing the truck will deplete the vehicle reserve fund and we will need to transfer additional funds next year to make the final lease payment. **A motion was made by Sleeman, seconded by Glasmann to spend up to \$21,885 to purchase and retrofit the ladder truck from Corvallis. Motion carried unanimously.** Sleeman did ask that it be noted that we not spend \$2,000 to remove and apply new decals unless necessary.
2. Early Lease Payoff – Phelps stated that by paying the tender lease by August 1, 2010 instead of January 1, 2011; and August 1, 2011 instead of January 1, 2012, the District could save approximately \$2,300 over the two years. The only downside would be the depletion of the Districts' cash flow prior to the large tax payment in November. **A motion was made by Glasmann, seconded by Jacobs to pay the tender lease payment by August 1, 2010. Motion carried unanimously.**
A motion was made by Baca, seconded by Jacobs to declare 251, the existing ladder truck as surplus, authorizing Chief Phelps to sell it. Motion carried unanimously. Consensus was to allow Phelps to contact smaller District's to see if they are in need of a ladder truck.
3. Wren Hills Estates – Phelps reviewed the map of Wren Hill Estates provided by Doug Rue. The area of the subdivision which is outside the Fire District has 8 lots which have been sold but not built on. Phelps has been in discussion with Rue regarding the annexation of Tract B. Phelps stated the Board should consider it

because of the collection pond, which provides about 300,000 gallons of water for firefighting via two gravity fed hydrants, and also create a contiguous boundary for some of the properties which are ready for annexation except for the border issue. Rue has offered placing covenant restrictions requiring sprinklers on any remaining unsold lots in Wren Hill Estates as a means of easing the process of annexing the portion of the subdivision which is not in the District. Board consensus is for Phelps to move forward with discussion.

V. **STAFF REPORTS**

1. President – Ries reviewed the audit questionnaire with the Board.
2. Fire Chief – Phelps asked the Board to declare the pickup bed from the new truck as surplus. **A motion was made by Sleeman, seconded by Glasmann to declare the pickup bed as surplus. Motion carried unanimously.**

Wren Hill Estates Phase II – Phelps reported the Benton County Planning subdivision and annexation process is lengthy. The covenant restrictions and the annexation petition will not take effect until the subdivision is approved. If the subdivision is not approved, the annexation and covenant restrictions are not recorded, and thus don't take effect.

3. Sec/Treasurer – None

VI. **REPRESENTATIVES REPORTS** – Volunteer Vice-President, Zack Hittner reported the volunteer group has reviewed the new patch designs. Volunteers did standby three days last week at the Inavale Horse Farm for the horse trials. They received a large donation. Hittner reported that the volunteers will be doing standby for the Philomath Frolic starting on Thursday. They will be getting the vehicles cleaned for the parade on Saturday. Two persons have resigned from the volunteer group. Jean Goul was named firefighter of the quarter. Dave Wiger took old #1 to the car show last week. The volunteer picnic will be sometime in September.

VII. **NEW BUSINESS** -

1. Ries stated that he and Chief Phelps have discussed getting a workshop together for the Board Members to look into the future of the District. They are tentatively going to meet in November.
2. Ries will review the forms used for the Chief's evaluation two years ago. Every two years the staff, volunteers and community members are involved in the evaluation. The evaluation will be done in August or September.
3. The Board will review the notebook from the January 2010 dinner at the next Board meeting.
4. Crisis Response Team – Phelps reported that the Benton County Crisis Response Team is looking for an agency to be affiliated under. They respond to critical incidents in the County. Benton County and the Corvallis Police are creating a peer group for the Police Department. Phelps will bring more information to the Board at a later date.

VIII. **OTHER BUSINESS** – There was none.

VIV. ADJOURNMENT – The next meeting will be August 2, 2010. Meeting adjourned at 9:00 pm.

Tom Ries, President

ATTEST: _____

J. Reed Glasmann, Secretary