

MINUTES OF THE REGULAR BOARD MEETING
OF
PHILOMATH FIRE AND RESCUE
May 4, 2009

I. CALL TO ORDER/ROLL CALL

The Philomath Fire and Rescue Board meeting was called to order by Chair Ries at 7:00pm. Board members present were Tom Ries, J. Reed Glasmann, Angie Baca, Larry Sleeman and Maggie Sweetin. **There was a quorum.** Staff members present were Chief Tom Phelps, Administrative Assistant Gwynn Irvin, and Fire Fighter Carl Horning. Also present was Ben Waite, PVFD Vice-President.

II. ACTION ITEMS

- A. Approval of Minutes – **A motion was made by Glasmann, seconded by Baca to approve the minutes of April 6, 2009 as written. Motion carried unanimously.**
- B. Approval of Bills – **A motion was made by Sweetin, seconded by Glasmann to approve payment of the April 2009 bills in the amount of \$23,420.18 Motion carried unanimously.**

III. PUBLIC COMMENT – There was none.

IV. OLD BUSINESS –

1. Volunteer Incentive (Sleeman) – No new information, carry over to next meeting.
2. Wages & Benefits (Glasmann) – No new information, carry over to next meeting.

STAFF REPORTS

1. President – There was none.
2. Fire Chief – Annexation – Chief reported that he revisited 26160 Greenberry Road and confirmed they have completed the brush clearing. Ries has signed off on the petition and it has been returned to the applicant. Phelps met with a new property owner who would like to annex a property at the end of Starr Creek Road. The owner has been provided with a copy of our Driveway Standard and has scheduled a meeting with the County to discuss issues.

Cascadia Peril – PF&R participated in the field exercise in the Wren area as part of the state wide Cascadia Peril Earthquake simulation. The Chief had a debriefing with quite a few questions.

201 Apparatus Bay Roof – The consultant we are working with estimates 2 months from approval to project finished. A memo was received regarding the proposed platform, based on code & construction nothing can be placed on the roof.

EMS Officer – Phelps presented the job description for the EMS Officer asking that the Board consider the question of benefits for a regular position.

Sec/Treasurer – Irvin reported the budget vs. actual was in good shape. Information regarding the proposed new accounting software will be available at the Budget Committee meeting.

V. REPRESENTATIVES REPORTS

Volunteers – Ben Waite, Vice President of the Volunteer Fire Association reported that he will be assisting with outdoor school this week.

VI. NEW BUSINESS –

201 Apparatus Bay Roof A **motion was made by Sweetin, seconded by Baca to put together a bid packet for the new roof on Station 201 Apparatus Bay. Motion carried unanimously.**

Sleeman inquired if the person advising the District was giving good advice. Phelps responded yes.

EMS Officer The Board requested a proposal be brought back to the June meeting.

VII. OTHER BUSINESS –

The budget committee meeting is scheduled for May 7th, 2009.

VIII. ADJOURNMENT – The next meeting will be July 6th, 2009. Meeting adjourned at 8:13 pm.

Tom Ries, President

ATTEST: _____

J. Reed Glasmann, Secretary