

MINUTES OF THE REGULAR BOARD MEETING
OF
PHILOMATH FIRE AND RESCUE
June 1, 2009

I. CALL TO ORDER/ROLL CALL

The Philomath Fire and Rescue Board meeting was called to order by Chair Ries at 7:00pm. Board members present were Tom Ries, Angie Baca, Larry Sleeman and Maggie Sweetin. J. Reed Glasmann was absent. **There was a quorum.** Staff members present were Chief Tom Phelps, Administrative Assistant Gwynn Irvin, and Fire Marshal Ray Hubbell. Also present was Ben Waite, PVFD Vice-President.

7:02 pm – Ries recessed the Board meeting and opened the Public Hearing to discuss the budget for the fiscal year beginning July 1, 2009 as approved by Philomath Fire and Rescue's Budget Committee.

There were no comments.

7:03 pm – Ries closed the Public Hearing and the Board meeting was reconvened.

II. ACTION ITEMS

- A. Approval of Minutes – **The minutes of May 4th, 2009 were accepted as presented.**
- B. Approval of Bills – **A motion was made by Sweetin, seconded by Baca to approve payment of the May 2009 bills in the amount of \$41,017.18 Motion carried unanimously.**
- C. Approval of Minutes /May 7th 2009 Budget Committee Meeting – **A motion was made by Sweetin, seconded by Baca to approve the minutes of the May 7th Budget Committee meeting. Motion carried unanimously.**
- D. Resolution 09-02, Adopting the Budget for Fiscal Year 2009-2010 and Appropriating Funds. **Ries read the budget resolution to adopt the Budget for Fiscal Year 2009-2010 and to Appropriate Funds. A motion was made by Sweetin, seconded by Sleeman to approve Resolution 09-02 as presented. Motion carried unanimously.**
- E. Resolution 09-03, Resolution Levying Property Tax Rate \$1.5080/\$1,000 for Fiscal Year 2009-2010. **Ries read the resolution Levying Property Tax for Fiscal Year 2009-2010 in the amount of \$1.5080/\$1,000. A motion was made by Sweetin, seconded by Baca to approve Resolution 09-03 as presented. Motion carried unanimously.**
- F. Approval to Spend Reserve Funds – Riding Lawn Mower, Firefighter Turnout Washer & Dryer. Phelps requested approval to spend reserve funds this year to purchase a new riding mower and a turnout washer & dryer. The washer & dryer would be approximately \$15,000 possibly a little more, which includes relocation of the electrical outlet and installing a new drain. Sleeman suggested on checking on service for the units. Phelps stated the mower is approximately 17 years old and if the transmission can not be fixed we will need to purchase a new mower. This would be approximately \$3,000. **A motion was made by Baca, seconded by Sweetin authorizing the expenditure of \$20,000 to purchase**

the new Turnout washer & dryer and mower out of this fiscal years' budget. Motion carried unanimously.

III. PUBLIC COMMENT – There was none.

IV. OLD BUSINESS –

1. Volunteer Incentive (Sleeman) – Sleeman and Ries will be meeting with Marty Theurer on June 3. One suggestion is to do a celebration for the firefighters, inviting dignitaries and catering the affair.
2. Wages & Benefits (Glasmann) – Sleeman stated one of the benefits they have looked at is possibly picking up the PERS contribution over two years. Baca inquired about what other departments are doing and suggested getting information on this. The 3% Cola increase would need Board approval.
3. Station 201 Addition Plan – This will be in Phelps's report.

STAFF REPORTS

1. President – There was none.
2. Fire Chief – Annexation – Chief reported he had attended a public meeting at Muddy Creek School which was sponsored by the Benton County Commissioners. The intent was to sound out the community along the HWY 99W corridor south of Corvallis about annexation into Philomath, Corvallis and Monroe's fire districts. If 15% object to the annexation it would go to ballot. There are 154 households which are traditionally farm families and are prepared to fight any fires. A sample contract from Washington County for Suppression Services was distributed. With a contract for fire services, it would give a person time to get there home built. A building permit can't be acquired without fire service to the property.

201 Apparatus Bay Roof – The advertisement will run next week in the newspaper with a mandatory pre-bid walk thru on June 15th. Bids will close on June 23rd at 2:00pm with the bid opening immediately thereafter. The Bids will be handed out at the July Board meeting.

Landscaping at 201 – Staff have extended the existing sprinkler system to the NE corner of the parking area. We have obtained a copy of the landscape plan for the Museum and will be working on developing a plan which will blend in with their plan. As part of the plan, Phelps would like to remove some of the fir trees on the eastern side of the property.

201 Addition – Phelps reported he has received quotes for building designs for an addition to 201. The plans include a classroom, a dorm addition with elevator access to the existing second floor. There is approximately 210 million in grant funds available for the economic stimulus plan. **A motion was made by Sweetin, seconded by Baca to move forward with the plan and bring information back to the Board. Motion carried unanimously.** Ries has volunteered to meet with Phelps and the Engineer.

EMS Office – Phelps recommended review and change of the existing personnel policy to offer pro-rated leave accruals and medical insurance to this position. Ries asked that new Policy be brought back to the Board.

Training Ground – Quotes for the upgrade to the training ground have been received. We would like to begin in July. The Museum is scheduled to begin work on their new parking lot in July as well. Phelps has already discussed coordinating work and has offered them any excess dirt from our project if they need it.

3. Sec/Treasurer – There was none.

Ries present Maggie Sweetin a plaque on her retirement from the Philomath Fire & Rescue Board of Directors after 20 years of service. Sweetin stated it has been an interesting 20 years, with lots of change, “more professional” and in good shape moving forward.

V. REPRESENTATIVES REPORTS

Volunteers – Ben Waite, Vice President of the Volunteer Fire Association reported that the Volunteer’s had their spring dinner at the Gathering Together Farm and it was very good and well attended. Waite also reported he has been accepted at DPSST in Salem for police training.

NEW BUSINESS – There was none.

VI. OTHER BUSINESS –

VII. ADJOURNMENT – The next meeting will be July 6th, 2009. Meeting adjourned at 8:40 pm.

Tom Ries, President

ATTEST: _____

J. Reed Glasmann, Secretary