

MINUTES OF THE REGULAR BOARD MEETING
OF
PHILOMATH FIRE AND RESCUE
August 31, 2009

I. CALL TO ORDER/ROLL CALL

The Philomath Fire and Rescue Board meeting was called to order by President – Tom Ries at 7:00pm. Board members present were Angie Baca, Larry Sleeman and Tom Ries. J. Reed Glasmann and Ruth Jacobs were absent. **There was a quorum.** Staff members present were Chief Tom Phelps, Administrative Assistant Gwynn Irvin, Firefighter Carl Horning and Fire Marshal Ray Hubbell, EMS Officer Marcia Gilson and Marty Theurer, Volunteer .

ACTION ITEMS

- A. Approval of Minutes – August 3, 2009 Regular Meeting – Minutes were accepted as presented.
- B. Approval of Bills – **A motion was made by Baca, seconded by Sleeman to approve payment of the August 2009 bills in the amount of \$40,993.51. Motion carried unanimously.**

II. PUBLIC COMMENT – There was none.

III. OLD BUSINESS –

- 1. Volunteer Dinner/January 23, 2010 - The Scout Lodge has been reserved for the dinner. Baca will contact Carol Menken to invite her to be the guest speaker. Local dignitaries, past Board Members and persons retired from the Department will be invited. Invitations should be sent around December 1. Theurer will work on putting the awards together.
- 2. Fire Protection Contract - Draft contract for fire services was included in the packet for review. A \$250 fee has been added under #4. Annexation into the Fire District is to be added under #6 c. A question arose whether people can be required to annex into the district after the house has been built. Phelps will look into this. Consensus was to approve the draft contract, with the County & Legal to review.

STAFF REPORTS

- 1. President – There was none.
- 2. Fire Chief – 201 Apparatus Bay – The roof has been completed and we are now waiting for a letter from the manufacturer.

Training Ground – The tanks have been installed. The roadway needs to be paved, which will allow the hoses to be tested. A new hydrant will be installed in a week or two by the City Public Works.

Turnout Washer/Dryer – The washer & dryer will be installed on Wednesday. The electrical still needs to be completed.

Phelps reported the State declared a conflagration for the fire in Mosier. 233 with 4 persons - Horning, Riffle, Spitznogle & McGovern-Philpott were sent. The State will reimburse wages, fuel and other vehicle expense. They were gone for 36 hours.

3. Sec/Treasurer – There was none.

IV. REPRESENTATIVES REPORTS – Theurer reported he attended a fire academy for 2 weeks last month, good networking.

NEW BUSINESS – Personnel Policy – Proposed changes to vacation and sick leave accrual were distributed. The intent of the proposal is to make accrual and use of vacation & sick leave by all employees the same. This will also make compensatory time and overtime issues a little more straight forward. This will be brought back to the October Board meeting for approval.

V. OTHER BUSINESS – There was none.

VI. ADJOURNMENT – Next meeting will be October 5th. Meeting adjourned at 7:45 pm.

Tom Ries, President

ATTEST: _____

J. Reed Glasmann, Secretary