

MINUTES OF THE REGULAR BOARD MEETING
OF
PHILOMATH FIRE AND RESCUE
April 6, 2009

I. CALL TO ORDER/ROLL CALL

The Philomath Fire and Rescue Board meeting was called to order by Vice-Chair Sleeman at 7:00pm. Board members present were J. Reed Glasmann, Angie Baca, Larry Sleeman and Maggie Sweetin. Tom Ries was absent and excused. **There was a quorum.** Staff members present were Chief Tom Phelps, Administrative Assistant Gwynn Irvin, Fire Marshal Ray Hubbell, and Fire Fighter Carl Horning. Also present was Ben Waite, PVFD Vice-President.

II. ACTION ITEMS

A. Approval of Minutes – **A motion was made by Sweetin, seconded by Glasmann to approve the minutes of March 2, 2009 as written. Motion carried unanimously.**

B. Approval of Bills – **A motion was made by Glasmann, seconded by Sweetin to approve payment of the March 2009 bills in the amount of \$29,097.70 Motion carried unanimously.**

III. PUBLIC COMMENT – Larry Pribyl, 35006 Hawk Hill Rd, Wren Hill Estates stated he was at the meeting to request information on annexing his property. He moved into his home in March 2008 which includes the fire suppression as directed. Sleeman suggested Pribyl work with Chief Phelps and the developers of Tract A.

IV. OLD BUSINESS –

1. Community Garden – Phelps reported there is already a community garden in Philomath.
2. PERS/Josh Sleeman – The repayment for the PERS error will be paid over 36 months.
3. Volunteer Incentive (Sleeman) – Sleeman will set up time to meet with Marty Theurer and Tom Ries.
4. Wages & Benefits – This will be deferred until the next meeting.

STAFF REPORTS

1. President – There was none.
2. Fire Chief – Philomath School District - Phelps reported that he and Hubbell had met with Philomath School District to discuss the list of issues which were noted in their Fire Inspection. They are working on a plan to address the items.

Annexation - Phelps met with property owners at 26160 Greenberry Road, The property is contiguous with our existing Fire District, and driveway is flat. Owners have petitioned the County to annex into Philomath. There is brush clearing along the driveway that needs to be done. After the Board approves, the application will go back to the County.

Cascadia Peril – The State will be conducting a statewide earthquake simulation called “Cascadia Peril” between April 27 to 30. The Wren area will be participating in this exercise. The District will be involved on Friday April 24 in the afternoon. There will be 3-4 persons from the District sent.

201 Apparatus Bay Roof – The roof over the apparatus bay is nearing the end of its life. It will need to be replaced over the next 2-3 years. Building & Land Reserve Funds will be used to pay for the project. Cost estimates are approximately \$100,000.

EMS Officer – Phelps presented the job description for the EMS Officer. The Civil Service Commission reviewed the form. Phelps stated the District needs to formalize its approach to the position of EMS Officer in terms of wages and benefits.

3. Sec/Treasurer – Irvin reported the budget vs. actual was in good shape. Line items were staying within budgeted amounts for this period. Irvin also distributed a letter from the Departments’ auditor stating they are in favor of replacing the current accounting software.

V. REPRESENTATIVES REPORTS

Volunteers – Ben Waite, Vice President of the Volunteer Fire Association reported that he is the new resident in Dorm C.

Sleeman stated the Department newsletter look good.

- VI. NEW BUSINESS – Reynolds Annexation/**Sweetin made the motion, seconded by Baca, to accept and recommend to the County approval of the Reynolds Annexation upon final inspection. Motion carried unanimously.**

VII. OTHER BUSINESS –

The budget committee meeting has been rescheduled to May 7th, 2009.

- VIII. ADJOURNMENT – The next meeting will be May 4th, 2009. Meeting adjourned at 8:35 pm.

Larry Sleeman, Vice- President

ATTEST: _____

J. Reed Glasmann, Secretary